

Village of Washburn

Mayor

February 9th, 2015
Monthly Board Minutes

Board of Trustees

Edward Grebner
Kristy Humphrey
Scott Skeleton
Larry Tomlinson
Pat Winkler
Jessica Youngman

Village Clerk
Becky Ulrich

Village Treasurer
Cheri Clark

Water/Sewer/Street Department
Matt Strauch

Chief of Police
Jeff Moline

Jess called the meeting to order. Roll call was taken, all members were present except Scott. The Pledge of Allegiance was recited.

The January meeting minutes were reviewed. Pat made a motion to approve the minutes, Ed seconded. All ayes, motion carried.

The bills were reviewed. Larry made a motion to pay the bills, Pat seconded it. All ayes, motion carried.

Jess asked if anyone from the audience had anything to discuss. Jennie Quiram was here asking for money on behalf on the Baptist Cemetery. They have run out of funds. Jennie gave a brief history regarding the cemetery, how many grave sites there are, and how many veterans are buried there. They do have some money in a perpetual fund but that money can't be spent. They can only spend the interest this account makes which was \$200 last year. This is the only cemetery in the village. If they can't get some money to maintain the property, they'll have to give it back to the village and it would be the village's responsibility to maintain and upkeep it. It's currently approx. \$2,400/year to pay for mowing. There was a discussion regarding this. The board will further discuss at committee meetings next month and will put this on the agenda for the March meeting.

Tim Schoon was here to answer any questions regarding the bank loan. We are going to go ahead and skip ahead to talk about the loan. There was a discussion about how much we have in our account for the remaining of the fiscal year and how much we are looking at getting a line of credit for.

Ed made a motion to have the mayor pro-tem Jessica Youngman and clerk Rebecca (Becky) Ulrich enter into an agreement with Washburn Community Bank to borrow money, execute notes, and grant security documents up to \$150,000 as a line of credit and authorize Cheri to request advances to be deposited into a Village of Washburn bank account for the purpose of water plant or general maintenance improvements. We will also agree to the \$100.00 loan fee set up charge and a fixed interest rate of 3%. The village will only pay interest on the outstanding dollars advanced for the number of days that they are advanced until paid. A normal line of credit term is for 1 year and then will be renewed if needed. Pat seconded. All ayes, motion carried.

STREETS: Judd has an MFT Resolution for \$65,000. He also has an Engineering agreement that needs to be signed.

Ed made a motion to approve the MFT Resolution R-15-2, Kristy seconded it. All ayes, motion carried.

Ed also made a motion to approve Resolution R-15-3 re: the closure of Rt. 89 during the festival, Pat seconded it. All ayes, motion carried.

Ed mentioned we have purchased a new truck for the street department. It's a 1998 Ford with a Cummings engine. It's in great shape. We paid \$9,501.00. We think we should sell our old one.

Kristy made a motion to put the truck, plow and spreader up for bid. The starting bid is \$1000.00. Bids can be submitted by mail or dropped off to Cheri by noon on March 4th, Ed seconded. All ayes, motion carried.

Matt said we need to start thinking about what sidewalks and streets we want to replace/work on. Matt said he could do the removal and just pay for someone to do the replacing. He would like to get going on it sooner rather than later this year. He wants to get started on them early this spring.

WATER/SEWER: Matt said they got a lot of water meters fixed; about 30 of them.

Judd gave a brief update on the water plant progress

There was also a brief discussion about the roof estimate.

Ed made a motion to go with the 1” roof estimate, Pat seconded it. All ayes, motion carried.

POLICE: Jeff gave his monthly police report. He also mentioned we had to get a new starter on the squad car.

Pat made a motion to transfer \$9,500, Ed seconded it. All ayes, motion carried.

FINANCE, INSURANCE & TIF: Budget is on the agenda. Pat had a question regarding the Parks budget. There was a small discussion regarding the budget. Larry made a motion to approve the budget as is, Ed seconded it. All ayes, motion carried.

ECONOMIC DEVELOPMENT: Nothing.

LIBRARY: Nothing.

PARK: Nothing.

OLD BUSINESS: Colt said he has a Tax Levy Resolution correction. Larry made a motion to amend R-15-1, Pat seconded it. All ayes, motion carried.

NEW BUSINESS: Ed mentioned that he thinks once the project is done, we should have an open house in the water plant to show the citizens where there money is going. Everyone agreed that this would be a great idea. Judd will email some before pictures to Cheri and she’ll create a display to show at the open house for comparison.

Ed made a motion to adjourn, Larry seconded it. All ayes, motion carried.

Washburn Village Clerk

Date