

## Village of Washburn

**Mayor**  
Werner Elliott

March 13<sup>th</sup>, 2017  
Monthly Board Minutes

**Village Clerk**  
Becky Ulrich

**Village Treasurer**  
Cheri Clark

**Water/Sewer/Street Department**  
Matt Strauch

**Board of Trustees**  
Edward Grebner  
Steve Prather  
Larry Tomlinson  
Eric Vaughn  
Pat Winkler  
Jessica Youngman

**Chief of Police**  
Jeff Moline

Mayor called the meeting to order. Roll call was taken; all members were present but Ed and Eric. The Pledge of Allegiance was recited.

The February meeting minutes were reviewed. Jess made a motion to approve the minutes, Steve seconded it. All ayes, motion carried.

The bills were reviewed. Jess made a motion to approve the bills, Pat seconded it. All ayes, motion carried.

Werner mentioned there is a tornado spotter class tomorrow night in El Paso at 6:30.

Werner thanked the board for all their help with the tornado efforts over the past few weeks. He also mentioned that we do not have an emergency management plan in place. Werner has been talking with Woodford county and we can work towards getting a plan of action in place. We are going to do something similar to a plan that Metamora and other small surrounding towns have in place.

Werner opened up the meeting to the audience. Nothing.

**STREETS:** Jess talked to Simon at IDOT. In 2008 we secured fund to work on State Street. We got the money through a TARP grant, which is for truck routes only. It will only qualify if we do a total replacement of the road. It would cost us way more money to get it replace and use that \$40,000 grant money. We can fix the road with TIF/town money. She thinks maybe we should hold off on doing anything permanent until the truck route is complete. Jess suggests we let Simon know to release the funds. Jess made a motion to release the TARP funds from IDOT. There was a roll call vote – Larry – yes, Jess – yes, Ed – absent, Steve – yes, Eric – absent, Pat – yes. We will release the funds.

Jess said regarding the flood plain, we have received a contract from Midwest. It was looked over at the committee meeting. We did sign the contract and they have already started surveying.

Larry said the Baptist Cemetery called and asked if the \$3,000 for mowing. Cheri said the funds will be released next month. This money is budgeted to be received automatically each year.

Larry asked about sending bids for town wide clean-up days. Yes, Cheri will get bids out to be back for next months committee meeting.

**WATER/SEWER:** Matt mentioned a part broke on the sewer plant generator from the tornado; when the power was out it ran a lot cause it to break. We are working on getting the part fixed.

**POLICE:** Pat made a motion for a permanent transfer from corporate to police for \$8,800, Larry seconded it. All aye, motion carried.

Jeff gave his monthly police report.

Jeff said he had two kids job shadowing him. He received thank you letters from them. They both said it was a good experience and still want to go into the police force.

Werner asked if there were issues during/from the tornado? Jeff said not after the first night, no.

**FINANCE, INSURANCE & TIF:** We need to review the budget.

Jess made a motion to approve 2017-2018 budget as received, Steve seconded. All ayes, motion carried.

**ECONOMIC DEVELOPMENT:** Steve said he's very sorry to report that he cannot get the website working properly in a decent fashion. He has spent more than \$300 towards different software, etc and can't get it working. He is exploring other avenues. He getting some quotes.

**LIBRARY:** Larry talked to Lee. He said the materials are about \$600. He wants to know if we will prepay this amount? The board said Lee can go get the materials at Winkler's and have them charge it to us and pay it that way.

**PARKS:** Nothing.

**OTHER:** Danny had Ordinance 17-2 ready. Pat made a motion to approve Ordinance 17-2, Jess seconded it. A roll call vote was taken: Larry – yes, Jess – yes, Ed – absent, Steve – yes, Eric – yes, Pat – yes.

Becky asked about purging information in the filing cabinets.

Pat said she had someone ask her how are we dividing up the money from the tornado relief fund? Werner said per Red Cross recommendation, there is a form people need to fill out then there is a pre-requisite of how funds will be distributed.

**OLD BUSINESS:** Werner mentioned that there was a mix up during the caucus time about when the mayor and clerk terms were up. Both Werner and Becky are up for re-election this year. We did not figure this out until after the caucus. We did talk with Woodford County and they suggested we file the paperwork to be write-in candidates. So we both did do this and we will be listed as write-ins on the ballot.

**NEW BUSINESS:** Steve mentioned he and Tammy have decided not to publish the Washburn Whisper anymore. We will not need to publish elsewhere.

MSW Projects Nutrition Program Home delivery service from Henry was here. They are now bringing their meal system to Washburn. Kim Johnson is the sight manager. People 60+ are suggested to make a donation of \$4 per meal. Those under 60 need to pay \$6.50/meal.

Kim mentioned they have been working for almost 10 years and a lot of people need this type of service. They offer home delivery, pick-up and congregate meals. At congregate meals they will have entertainment etc. They will have that here at the legion once we establish some people for the gatherings.

Home delivery needs one day reservations notice.

Kim also gave a bit more general information about the program and handed out a couple brochures.

Steve made a motion to adjourn the meeting, Pat seconded it. All ayes, motion carried.

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Washburn Village Clerk

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Date