

Village of Washburn

Mayor
Steve Forney

June 10th 2019
Monthly Board Minutes

Board of Trustees
Jessica Damerell
Scott Forney
Alvin Grebner
Ginger Humphrey
Randy Knoblauch
Jessica Youngman

Village Clerk
Becky Ulrich

Village Treasurer
Cheri Clark

Water/Sewer/Street Department
Matt Strauch

Chief of Police
John Scroggs

Steve called the meeting to order. Roll call was taken, all here but Jess and Jessica. The Pledge of Allegiance was recited.

The May meeting minutes were reviewed. Ginger made a motion to accept the minutes, Randy seconded it. All ayes, motion carried.

The bills are still being reviewed, we will come back to them later in the meeting.

STREETS: Matt gave Ginger quote info for sidewalk repair. We want to repair more in front of Sicily's, from the new part south to the curb and new part north to just past Unique Creations. Vancil Concrete gave a quote of \$5,100. Ginger asked Cheri about how much money we have budgeted. There is \$30,000 in one TIF account, \$10,000 in another TIF account and \$7,000 in the actual sidewalk fund. There was a small discussion.

Ginger made a motion to accept the bid of \$5,100 for the sidewalk repair in front of the old Sicily Building to Unique Creations and the small part on the south to the curb, Alvin seconded it. All ayes, motion carried.

Matt talked about looking for a new bucket truck. Ginger said he needs to keep looking. The old one is in bad shape but we don't have a ton of money in the vehicle fund.

Several trees along Walnut need cut down. We asked Matt to get 3 bids and bring them back to board.

Matt wants to purchase a new air compressor for the shop. The one he is looking at is \$3,152. The fittings and hoses would be an additional \$150. We got this quote from Shane Schupp and he would keep up with the maintenance and such on it. It was asked if we need that big/heavy duty of a compressor? Alvin said it's a good, nice one that Matt could use for lots of different things.

Ginger made a motion to purchase the air compressor for \$3,152 plus the extra hoses and fittings for \$150, Randy seconded it. All ayes, motion carried.

WATER/SEWER: Matt gave an update at the committee meeting for updating all the valves etc, they are continuing to work on this.

Matt mentioned they got the drop box for out at Dollar General.

POLICE: Ginger made a motion to make a permanent transfer from corporate to police for \$10,200, Scott seconded it. All ayes, motion carried

Ginger gave the monthly police report.

Ginger said we need to scratch purchasing the police car off the agenda. That car has been sold already. There was a small discussion. Can we give John a purchase limit so if something comes along he could jump on it right away and be able to purchase it without having to wait for another meeting? We need to continue pursuing this. If we find something we can call a special meeting to approve the purchase.

FINANCE, INSURANCE & TIF: Cheri gave an explanation of why we need to transfer monies in savings.

Scott made a motion to transfer \$1,000 from streets, \$7,000 from water and \$7,000 from sewer into the Public Works Vehicle Fund Acct #2295970 and transfer \$5,000 from police into the Police Vehicle Fund Acct #2296020; Alvin seconded it. All ayes, motion carried.

Cheri has been in contact with Grimm & Company regarding the audit. She has sent everything to them that's needed for the big yearly audit. They're now working on it and will plan to be here for the August or September meeting.

ECONOMIC DEVELOPMENT: Scott thinks we need to talk about where the zoning committee lands. Does it fall under Eco or Police? Where do zoning/ordinances fall? There was a small discussion.

Scott made a motion to keep zoning it's own identity, keeping it separate and not underneath Economic Development and/or Police, Randy seconded it. All ayes, motion carried.

Scott talked to Jim Cummings today regarding the grant money on the sidewalks etc. After talking to Jim it sounds like we aren't going to hear anything on the grant until after August. Jim recommended someone from the board should be at the hearing in August and Scott said he could attend. Scott said we need to start making some decisions on what sidewalks need to be replaced. They will ask Matt to start making a list of what areas are the worst, etc.

Ginger asked to jump back to Police quick. Ginger provided an update on the letters for inoperable vehicles that the committee met, discussed and came up with. It was discussed that Matt, Jared and the Police Dept would develop the list. Ginger talked about possibly dividing the town into quadrants and start checking them off this way.

Danny reviewed the letters and made a few recommendations. Danny recommends creating a group of people to be the hearing committee, not the Chief of Police. It was then decided the Police Committee will also be the Hearing Committee.

ZONING: Randy said Matt wrote a couple of permits last month and Randy helped him when he had questions.

It was asked if there was a zoning officer yet? Steve does not have anyone to recommend at this time. Steve is planning on putting a notice out on Facebook saying we are looking for an officer and see if anyone is interested.

LIBRARY: Ginger said Jessica talked to Jules and no change will be made to the sign from the Strauch family, but Jules will put a Library sign on the side of the building.

PARKS: Scott said WOW asked about the Welcome to Washburn sign on Parkside. WOW is asking who pays for it etc? It's a WOW sign. We have them money a few years ago and last year to fix up and re-landscape the two signs on Rt. 89. There was a small discussion. Randy is going to talk to Brian Wegstein about it.

ATTORNEY: None.

Ginger asked about the White Top? Danny talked to him last week and gave him the names of a couple trucking companies in the area that might be able to help him out. Danny called him today and left a message but he hasn't called him back yet.

OTHER: Scott asked what are we doing about Charlie's Building? Randy said he needs to look at the permit etc. Scott said he feels like the current state/progress is not acceptable and we need to do something about it. Randy will contact Charlie. There was a small discussion regarding the follow-up of this.

Steve spoke about the Village Website. The old website is still active as well as the new one. The old website has a lot of content and useful info on it. The newer website doesn't seem to have the same type of useful info. Steve said his wife, Sheila, used to be the website administrator at Caterpillar. She would love to help keep/get our website up and running better and help keep it updated etc. Sheila did find that the old website will be retiring in November and all the info will magically disappear. She has since been able to off-load all the info on that site so we will have it down the road if needed. There was a small discussion.

Becky asked the board about a message she received from the US Census Bureau. It seems like this is someone who is just fishing for info to make their job easier. Becky will try calling them back and see what exactly they are looking for.

OLD BUSINESS: We need to discuss employee pay increases. Steve looked at the inflation rate percentages and in 2018 it was 1.9% and in 2019 it was 1.8%. It was mentioned the Police Chief just took on his job less than a year ago. Steve would recommend a 2% raise for all other full-time employees.

Randy made a motion to give a 2% pay increase to Cheri, Matt and Jared retroactive to May 1, 2019; Scott seconded it. All ayes, motion carried.

NEW BUSINESS: None.

Ginger made a motion to adjourn, Alvin seconded it. All ayes, motion carried