

# Village of Washburn

**Mayor**  
Steve Forney

July 8<sup>th</sup> 2019  
Monthly Board Minutes

**Board of Trustees**  
Jessica Damerell  
Scott Forney  
Alvin Grebner  
Ginger Humphrey  
Randy Knoblauch  
Jessica Youngman

**Village Clerk**  
Becky Ulrich

**Village Treasurer**  
Cheri Clark

**Water/Sewer/Street Department**  
Matt Strauch

**Chief of Police**  
John Scroggs

Steve called the meeting to order. Roll call was taken, all here but Jessica. The Pledge of Allegiance was recited.

The June meeting minutes were reviewed. Randy made a motion to accept the minutes, Ginger seconded it. All ayes, motion carried.

The bills are still being reviewed, we will come back to them later in the meeting.

**STREETS:** Jess got a quote of \$2700, plus or minus, for primer and paint to paint the shop. Randy said he got some updated information with a different primer that's much cheaper. Randy said it would now be about \$1800 instead. The money would come from the property management fund. Jess made a motion to spend up to \$1900 on priming and painting the shop, Randy seconded it. All ayes, motion carried.

We have three bids for the removal of five trees that need to be taken care of. None of the bids include stump grinding.

Poignant - \$5950  
Prather Tree Service - \$8675  
D&K Tree Service - \$7650

All bids include taking the brush only and leaving the larger logs and Matt will take care of those.

Jess suggested going with the cheaper bid as it's a pretty significant difference between them. Jess made a motion to go with Poignant as quoted for \$5950, Scott seconded it. All ayes, motion carried. Randy asked if there was a date the tree removal has to be completed by or can they drag it out if they want, etc? Jess said Matt usually handles all that but it hasn't been a problem in the past of not getting it done in a timely manner.

Matt talked to Ed and they found some steel side walk forms that they could purchase. There's 240 feet available for \$700 which is roughly \$3/lf, versus new forms are \$15/lf. This is a real good deal. We would be buying them from PIPCO. Jess made a motion to purchase the steel sidewalk forms for \$700 from PIPCO, Alvin seconded it. All ayes, motion carried. Ginger asked where will we store them? Matt said he has a place for them.

It was mentioned we need a new cart for the concrete saw, the old one broke. We would get it from Lawn & Garden. The cart costs \$400-\$500. Jess made a motion to spend up to \$500 on a new concrete saw cart, Ginger seconded it. All ayes, motion carried.

We need to sign another contract with the Christmas decorating company we use, if we so choose to do so. We have been using the same company for quite some time. The cost for the past three years was \$2014.55/year, for three years. This new three year contract does not have a price increase so the cost would be the same as the previous contract. Jess made a motion to continue with the same decoration service with a cost of \$2014.55/year for three years, Alvin seconded it. All ayes, motion carried.

Randy talked about sidewalks. Matt found about 1170 feet of sidewalks that are a priority. Randy wonders if we can send this out for bids and have it available to approve in August and that way we still have plenty of time to get it completed yet this fall.

The priority spots are:

- West State from Ladd Harms east to Jefferson approx 400 ft
- N Jefferson to State St approx 100 ft
- Main St between Church and the bridge approx 170 ft
- East Walnut to Francis approx 500 ft

Ginger provided a sample of a form that we would like to start keeping of sidewalks that needs to be replaced and when they get replaced etc. It would just be helpful to have the info all together and handy to know when sidewalks were last replaced, which ones be a priority to get to, and what we have to considering in the upcoming year(s). We'll get a process going for this.

**WATER/SEWER:** Alvin talked to Cheri about adding a NFS charge of \$25.00. We have a lot of repeat offenders for bad checks and he would like to see something get put in place to help prevent this from continuing to happen. There was a small discussion about what our options are. We would need to amend the ordinance in order to do this. We could just post a notice stating NSF repeat offenders will only be able to pay in cash.

**POLICE:** Ginger made a motion to make a permanent transfer from corporate to police for \$8400, Jess seconded it. All ayes, motion carried.

Ginger gave the monthly police report.

Ginger said we are in need of a new taser. We have one but it's not certified and they won't certify it so we basically don't have a choice but to buy a new one. They cost about \$1100. Since this is under \$2500 Ginger is going to go ahead and approve the purchase of a new taser.

Ginger had Cheri post on Facebook the letter about the inoperable vehicles. Starting July 29th 2019 the Police will start taking action. There was a discussion on the process, how it's going to work, etc. If we are fining them with the letter we'll include a self-addressed envelope so people can mail it back or they can drop it in the water drop box.

Ginger said Matt gave her a quote for a new furnace/ac unit for the police department. Her concern is can we install this new unit before the remodel? Small discussion. There was a quick discussion about the police station remodel to bring the new board members up to speed on it. Before we can start the remodel Matt and Jared have to do LEADS training.

Going back to Streets for a minute, Jess said we got approval from IDOT for the closure of Route 89 during the Festival.

Jess approved \$200 for Brian Wegstein to build/stain/paint a new Welcome to Washburn Sign.

Back to bills: Ginger made a motion to approve the bills, Alvin seconded it. All ayes, motion carried.

**FINANCE, INSURANCE & TIF:** Cheri said we have a 3-year loan for the backhoe. We did a down payment on it and now we have to pay the loan back. We will do a once yearly payment for three years. Scott made a motion to approve the annual backhoe loan payment of \$14529.00, Jess seconded it. All ayes, motion carried.

Scott talked about CD's that are coming up for renewal. We can get a much better rate than what we are getting now if we make a change. If we do a 12 month term Morton Community Bank can get us a rate of 2.2% on the Bridge Replacement CD. Scott made a motion to transfer the Bridge Replacement Fund to a 12 month CD at a 2.2% rate with Morton Community Bank, Alvin seconded it. All ayes, motion carried.

Ginger said she talked to Jacob Klein & Associates. They are coming August 12<sup>th</sup> at 6:00 p.m. if anyone want to learn more about TIF. The board meeting will begin that night at 7:00 as scheduled.

Danny asked to ask them if the board members house can be in the TIF district? The board has some other questions for them as well.

**ECONOMIC DEVELOPMENT:** Randy gave a quick update on Dollar General. He was told they are going to start fixture the store on August 2<sup>nd</sup>. It usually takes about two weeks to hire/train employees after that. The current tentative open date is August 15<sup>th</sup>. Steve asked if they had a local manager they they've hired? Randy said no one has been hired to his knowledge.

Randy asked if anyone wants the old Welcome to Washburn sign? No one did. We'll have Brian get rid of it.

Scott is going to email Jim to see exactly what he wants added/removed from the info for the sidewalk submission

**ZONING:** Steve interviewed one gentleman and has another interview on Wednesday regarding a new zoning officer so hopefully next month he'll have a recommendation.

**LIBRARY:** None.

**PARKS:** None. Becky asked if the cameras ever got put up? No. Ginger asked Nick about it and his daytime job is slowing down so he should be able to get to it here soon.

**ATTORNEY:** Danny asked about the White Top. The board said it is down but they are not happy with the condition it's been left in. The rumor is that the owner sold it to Jake Gilham, the adjacent neighbor, and he's going to smooth it out and rock it to park his semi on. We need to follow up with this.

**OTHER:** Danny asked for clarification on the recourse of what happens if someone doesn't pay their vehicle fee. There was a small discussion.

Steve did receive a phone call Friday by a gentleman who is in the process of buying the old Victor's. He plans to take possession by August 1<sup>st</sup>. He plans to renovate it and keep it as a restaurant.

Becky mentioned someone called asking about a peddler permit.

**OLD BUSINESS:** None.

**NEW BUSINESS:** None.

Jess made a motion to adjourn, Ginger seconded it. All ayes, motion carried

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Washburn Village Clerk

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Date