

# Village of Washburn

**Mayor**  
Steve Forney

September 9<sup>h</sup> 2019  
Monthly Board Minutes

**Board of Trustees**  
Jessica Damerell  
Scott Forney  
Alvin Grebner  
Ginger Humphrey  
Randy Knoblauch  
Jessica Youngman

**Village Clerk**  
Becky Ulrich

**Village Treasurer**  
Cheri Woodson

**Water/Sewer/Street Department**  
Matt Strauch

**Chief of Police**  
John Scroggs

Steve called the meeting to order. Roll call was taken, all here. The Pledge of Allegiance was recited.

The August meeting minutes were reviewed. Jess made a motion to accept the minutes, Jessica seconded it. All ayes, motion carried.

The bills are still being reviewed; we'll come back to them.

Steve said he planned to recognize Richard & Carol Root tonight but they are not here so we'll skip unless they show up then we'll come back to this and recognize them.

**STREETS:** Jess said they have been working on the sidewalks and they are coming back on Wednesday to do more pouring still.

**WATER/SEWER:** Matt talked about getting a puck to read the meters. It costs about \$300, Alvin already went ahead and approved this.

Alvin said we've been fixing some water leaks. There was one on Walnut by the Brown's house that was fixed and it was a major leak so that's very helpful.

**POLICE:** Scott made a motion to make a permanent transfer from corporate to police for \$20000. Ginger said the reason it's so high this month is because the \$6000 from the roof is in there and there was three payroll periods paid last month. , Randy seconded it. All ayes, motion carried.

Ginger made a motion to spend up to \$2800 on the new A/C and Heat unit for the Police Department, Alvin second it. All ayes, motion carried.

Steve asked if there was some vandalism to the sign/entrance of the park? No, it was accidentally hit by a bus. A police report was created and a copy was given to Stan Ulrich already.

**FINANCE, INSURANCE & TIF:** Scott said the CD was renewed for 14 months at 1.99%.

Cheri said they did the huge major audit for the year. It took two full days but it's done. The auditors will get a hold of us when they are done and want to come in and review it with us.

Cheri also said she did not open the zoning bank account yet, as she can't without having the approved meeting minutes stating to do so, so she will go tomorrow and get it opened.

**ECONOMIC DEVELOPMENT:** Jim Cummings contacted Scott to get quotes for all the projects we asked for Grant money on. Scott has been working on this.

Steve said that Shelia has been working on the website for the village. Sheila is here to talk to the board. She brought some stuff to present. Shelia has made a sample sight to show examples of what it could look like. One thing we need to update is the photos of board members and photos in general.

Shelia said the cost of a new website is about \$150 and would cover 3 years. Shelia's time would be donated. At the end of the 3 years we would need to be renewed at 2 or 3 more years.

Shelia talked about how the website would be kept up so that when her time comes to an end as administrator she can easily pass it

along. She is going to be making a handbook/how to for the next person. She wants to see this site get much bigger than it is now. Right now the website is mainly geared to government and she would like to see it to encompass everything...parks, schools, businesses, events, historical info, library etc. Shelia then showed an example of the sample sight.

Jess made a motion to go forward with creating the new website, Jess seconded it. All ayes, motion carried.

Sheila would need a governance committee. She thinks there should be 3 people for this committee. She would like to be one of the people, then she recommends 1 person from the board and 1 person from the town. Everyone agreed this would be a good idea. Sheila is going to follow up in about a week.

Back to Bills – Jessica made a motion to pay the bills, Ginger seconded it. All ayes, motion carried.

**ZONING:** There were 3 permits written this month.

Wayne said they did an impromptu inspection of the lady with the dogs in her house. It went better than expected.

**LIBRARY:** Jessica said she talked to Joel this morning and he said we can make the sign whatever size we want.

On Wednesday's from 4:00-5:00 Joel is having an art class, is it ok if they move stuff out of the way and use the tables from the other side? Yes. Jessica said she'll help him move it etc.

**PARKS:** None.

**OTHER:** None.

**NEW BUSINESS:** Steve's intent is for a general discussion. We have the option to opt out or embrace within the guidelines of the state law regarding how we want to handle the retail of marijuana sales. Starting January 1<sup>st</sup> 2020 it will become legal in Illinois. Steve just wants to get the board's opinion on the subject.

There was a discussion. Steve recommends we go for the 3% tax if we choose to opt in. Passing the ordinance does not mean we can not change the ordinance tax rate or opt out of the program, it just ties us to the government tax. All board members agree to accept the ordinance. Jess made a motion to pass the Occupation Tax Ordinance 19-2, Randy seconded it. A roll call vote was taken: Jessica – yes, Jess – yes, Scott – yes, Alvin – yes, Ginger – yes, Randy – yes.

Randy mentioned some complaints he'd received about after school traffic. There was a small discussion.

**OLD BUSINESS:** Regarding Charlie Kennell's building...Randy got a phone call right after Danny sent the letter and got the answer from Charlie. Randy told Charlie he's done messing around with it. The letter stated he had until this meeting to start construction or we could revoke his permit and force him to demolish. There was a small discussion regarding what our best options are. Danny suggested Randy take some photos of the current condition of the building to have proof along the way if there is progress being made or not. Randy will follow up with Charlie and let him know the board's stance. Charlie is getting lucky this time but he will be made an example if he doesn't get it completed by the time his building permit expires.

Ginger made a motion to adjourn, Alvin seconded it. All ayes, motion carried

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Washburn Village Clerk

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Date