

Village of Washburn

Mayor Pro-Tem
Ed Grebner

September 10th 2018
Monthly Board Minutes

Board of Trustees
Kevin Burdette
Jessica Damerell
Edward Grebner
Ginger Humphrey
Steve Prather
Jessica Youngman

Village Clerk
Becky Ulrich

Village Treasurer
Cheri Clark

Water/Sewer/Street Department
Matt Strauch

Chief of Police
Jeff Moline

Pro-Tem Mayor called the meeting to order. Roll call was taken; all here. The Pledge of Allegiance was recited.

The August meeting minutes were reviewed. Jess made a motion to approve the minutes, Ginger seconded it. A roll call vote call vote was taken: Jessica – yes, Jess - yes, Steve - yes, Ginger - yes, Kevin - yes.

The bills were reviewed. Ginger made a motion to approve the bills, Jess seconded it. A roll call vote call vote was taken: Jessica – yes, Jess - yes, Steve - yes, Ginger - yes, Kevin - yes.

STREETS: Jess said they want to put shingles on Village Hall front awning. They estimated it would cost around \$1,000 or less. Jess made a motion to go forward with the shingling the awning roof, spending up to \$1,000, Kevin seconded it. A roll call vote call vote was taken: Jessica – yes, Jess - yes, Steve - yes, Ginger - yes, Kevin - yes. Jess said Jarod and Matt will be doing the work we just have to purchase the materials.

Jess said she would like to get the boards approval to fill in the ditch by her house. She would purchase the materials and do the work she just wants the approval to do so. Jessica made a motion to fill in the ditch at 108 Highview Ridge, Ginger seconded it. A roll call vote call vote was taken: Jessica – yes, Jess - abstained, Steve - yes, Ginger - yes, Kevin - yes.

Ed asked Jarod if he had anything for water or streets, he did not.

WATER: Jess and Matt are going to start plotting the test area for the GIS points. The test area is right here on the corner of Chestnut down to Washington St.

POLICE: Ginger made a motion to transfer \$12,600 from Corporate to Police, Jessica seconded it. A roll call vote was taken: Jessica – yes, Jess - yes, Steve - yes, Ginger – yes, Kevin – yes. Cheri noted there were three payrolls last month, that’s why it’s a little bit higher of a transfer amount this month.

Jeff was not here. Ginger said she doesn’t have anything new since the committee meeting. She did read Jeff’s report from the committee meeting. Ginger mentioned the police dept is working with the school regarding ALICE training. All teachers in Woodford County are getting certified for active shooter training. Ginger also talked about the digital radios that we used during the festival. There is one kind for the care and another for the station. Woodford County is pushing it because the current police radios go over scanners and these radios do not. She also mentioned Jeff has to go to Jury trial on 9-19 as a witness for the bad check issue that came about a little while back.

FINANCE, INSURANCE & TIF: Cheri said to scratch the backhoe purchase from the agenda, she forgot to remove it from the agenda.

Steve said he talked to someone that was wanting to quote us for insurance. We are pushing the 90 day deadline at this point. The gentleman said we only have to give 90 days notice that we are getting new quotes. The gentleman sent Steve the info of what they would need from us. There was a small discussion regarding this. It was discussed that gentleman was Eric Little with the IL Municipal League, which is the same insurance company we had when the town had the issue with the festival. We aren’t sure we would want to go back to them, but it doesn’t hurt to shop around. Go ahead and get the quotes. We need to also ask Mike for new quotes. We need to send notice on letterhead to Mike saying we could possibly switch, that we are looking for

quotes. But we also need call Mike and let him know to re-quote us. Steve needs to take the lead on this, he will do so and work with Cheri to get it taken care of.

ECONOMIC DEVELOPMENT: Kevin asked if he should give an update on Steve's property/situation? Ed said sure, we can update Danny. Kevin gave a brief update of what's been going on. Steve asked after the meeting last month to meet with Kevin the following day because the meeting got pretty heated etc. Ed, Kevin and Randy met with Steve to discuss some negotiations that can be done to resolve things the best we can. Ed said unfortunately things were not done with due diligence with the contact and because not everyone passes things down to a new board member when they leave, everyone doesn't always know what's going on before they take their position etc.

ZONING: Randy asked if there is a fee for a variance? He thinks there should be. His suggestion would be a \$15-20 fee for a variance. There was a small discussion. Jess made a motion to add a fee of \$20 for all variances applied for, Kevin seconded it. Ed mentioned we probably need to change/add this into the ordinance book.

Jessica talked about maybe partnering up and breaking up the book into sections so that everyone doesn't have to read every single thing in the book. Danny would suggest a three-part process: 1) identify the areas that need modifying 2) pair off and review 3) bring the changes to the board.

A roll call vote was taken: Jessica – yes, Jess - yes, Steve - yes, Ginger - yes, Kevin – yes.

Cheri asked who is responsible for getting the ordinance updates online? Small discussion about this.

Randy has a variance application from Joe Griffin asking for a variance. He is asking if he can put a building right on the property line on the back instead of three feet from the line. In this instance Joe also owns the adjoining property to the line where he is wanting to build the garage. Ginger made a motion that we approve the zoning variance to move the building to the back lot line with his own adjoining lot, Jessica seconded it. A roll call vote was taken: Jessica – yes, Jess - yes, Steve - yes, Ginger - yes, Kevin – yes.

LIBRARY: Nothing.

PARKS: Nothing.

OTHER: Nothing.

OLD BUSINESS: Nothing.

NEW BUSINESS: Regarding Charlie's building. Randy talked with Charlie several times regarding his building. Charlie is planning on leaving the front 30 feet then tearing the rest of it down and putting up a pole building to rebuild and use for storage. Randy gave a brief run down of what they've talked about. Charlie is planning to get going on it, but he doesn't have any deadlines or anything.

The board wants to have Danny draft a letter to Charlie telling him he needs to get it down because it's not safe. According to the ordinance we need to give notice and he has 15 days to do so. We are willing to work with him about removal until after harvest. We are sympathetic to the fact it's harvest and he's a farmer. We are willing to compromise but it's unsafe and something needs to be done. The board directed Danny to go forth with sending a letter to Charlie.

Jess made a motion to adjourn, Ginger seconded it. A roll call vote was taken: Jessica – yes, Jess - yes, Steve - yes, Ginger - yes, Kevin – yes.

Washburn Village Clerk

Date