

# Village of Washburn

**Mayor**  
Werner Elliott

October 9<sup>th</sup> 2017  
Monthly Board Minutes

**Board of Trustees**  
Jessica Damerell  
Edward Grebner  
Ginger Humphrey  
Steve Prather  
Pat Winkler  
Jessica Youngman

**Village Clerk**  
Becky Ulrich

**Village Treasurer**  
Cheri Clark

**Water/Sewer/Street Department**  
Matt Strauch

**Chief of Police**  
Jeff Moline

Mayor called the meeting to order. Roll call was taken; all members were present. The Pledge of Allegiance was recited.

The September meeting minutes were reviewed. Jess made a motion to approve both the regular monthly minutes and the executive session minutes, Ed seconded it. All ayes, motion carried.

The bills were reviewed. Jess made a motion to approve the bills, Pat seconded it. All ayes, motion carried.

**STREETS:** Jess said the seal coating and spray patching has been completed. Matt was very happy with the spray patching, which was done by Pavement Maintenance of Henry. However, he did mention he was disappointed with the seal coating, which was done by Porter Bros. Seal Coat.

Jess also mentioned we need to put out bids for garbage pick up. We've been disappointed with the current service. It's very cheap but it's been a fight and not worth it. Cheri will post bids. They will be due before next months committee meeting.

**WATER:** Ed received the EPA report. The EPA recommends we only have 15% loss on water and we have 48% currently. Something that contributes to this right now is everyone who is not metered...the churches, Fire Dept, American Legion etc. Also Matt just fixed three very large leaks. Matt said from one day to the next on the leaks were 40,000 gallon. So we should see a major improvement in this number.

There was a discussion regarding budgeting, we need to add meters to these places that aren't currently metered. We don't have to charge these places for the water, we just need to meter them to monitor it and then it won't be a loss, according to the EPA, because we know where that water is going.

Ed said we got \$15,000 in the budget for water hydrants this year. We have four laying back there now. Matt hasn't had time to put them in. Matt asked if we could use the budge money to pay a Hydrovac company from Toluca to install the hydrants yet this fall. Everyone agrees this is a good idea.

Cheri mentioned every two years we have to do a mandatory survey for every household in town. **Every** survey needs to be returned. Cheri will get on this as soon as she gets the surveys.

**POLICE:** Ginger made a motion to transfer \$12,500 from Corporate to Police, Pat seconded it. All aye, motion carried.

Jeff gave his monthly police report. He said they had an issue at the school. They are handling it but asked Jeff to be present, just in case.

**FINANCE, INSURANCE & TIF:** None.

**ECONOMIC DEVELOPMENT:** Steve said at the committee meeting they discussed some changes that need to be made to the website. Steve said both he and Jessica have tried contacting them with no response. Werner suggested it seems like we need to consider getting our money back and exploring other avenues. Steve will look for the contract we signed with them and see how we can proceed.

**LIBRARY:** Nothing.

**PARKS:** Jess said last month we approved \$2,500 to get the playground equipment up. As all volunteer jobs go, you can't always rely on the help to get the job completed.

Jess contacted a company that installs playgrounds. She said they could spend a long day working here to put it up. It would cost \$2,000. Jess approved this and they will be coming this week. There was a small discussion.

Jess made a motion to change the playground equipment fund from \$2,500 to \$3,500, Pat seconded it. All ayes, motion carried.

**OLD BUSINESS:** Danny said he received a letter from American Legal asking if we would like to update our Ordinance Codification book as it's been a bit since we've checking in with them. There was a small discussion about this and Danny will look further into the cost etc.

Jess said the Engineering firm that is doing the water study contacted her. They wanted to know if we want to name our two tributaries? There was a small discussion and they decided upon Thierer Run-off and Beschorner's Pond.

**NEW BUSINESS:** Jess said there was some questions regarding Keith's property on Tax School Road. There has been an error on the map. Their property has been paying Village taxes, as it should be but the house was not included on the map. The county has asked Jess to file an annexation plat. Jess made a motion to file an annexation plat showing Keith's house in Village limits but the farm property is not, Ed seconded it. A roll call vote was taken: Jessica – yes, Jess – abstain, Ed – yes, Steve – yes, Ginger – yes, Pat – yes, Motion carried.

Werner makes a motion to adjourn regular session and go into executive session for personnel, Ed seconded it. All ayes, motion carried.

Regular session resumes.

Werner will get a hold of Cheri tomorrow and will have her draw something up.

Jess made a motion to offer Tim Strauch \$18/hour with a minimum show up of three hours, part-time no benefits, if accepted and to pay Matt overtime in lieu of comp time, Ed seconded it. All ayes, motion carried.

Jess made a motion to adjourn, Pat seconded it. All ayes, motion carried.

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Washburn Village Clerk

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Date