

# Village of Washburn

**Mayor**  
Werner Elliott

December 11<sup>th</sup> 2017  
Monthly Board Minutes

**Board of Trustees**  
Jessica Damerell  
Edward Grebner  
Ginger Humphrey  
Steve Prather  
Pat Winkler  
Jessica Youngman

**Village Clerk**  
Becky Ulrich

**Village Treasurer**  
Cheri Clark

**Water/Sewer/Street Department**  
Matt Strauch

**Chief of Police**  
Jeff Moline

Mayor called the meeting to order. Roll call was taken; all members were present but Steve and Pat. The Pledge of Allegiance was recited.

The November meeting minutes were reviewed. Ed made a motion to approve the minutes, Jess seconded it. All ayes, motion carried.

The bills were reviewed. Jess made a motion to approve the bills, Ed seconded it. All ayes, motion carried.

Werner said as mentioned last month, Lee is stepping down as Zoning Officer. Amica Steffen has stepped up and offered to fill the position. Werner spoke with her before the meeting to make sure she understood the position etc. Jess made a motion to appoint Amica Steffen as the new Zoning Officer, Ginger seconded it. All ayes, motion carried.

**STREETS:** Nothing major to report. Matt's been sweeping and cleaning the streets.

**WATER:** Ed said the booster pump went out; the bearings are shot. We need a new one. The cost is approximately \$2,500. We got two different bids and there was only \$75 difference between them. Matt is also checking into a slow start for it. Ginger made a motion to purchase a new booster pump, Jess seconded it. All ayes motion carried.

Cheri took all the mandated EPA forms home and went through them. We still need 160 forms. She will do one more mailing before making Matt post on all the doors of those 160 houses. There was a small discussion.

**POLICE:** Ginger made a motion to transfer \$8,500 from Corporate to Police, Jess seconded it. All ayes, motioned carried

Jeff is working on an inventory list. He is almost done and will get it to Ginger when finished.

Jeff gave his monthly report.

Jeff said he had to get a new computer and fax machine for the report room.

Danny asked how the truck traffic on Francis is going? Jeff said he stopped a couple people but traffic has definitely slowed out that way.

There was a discussion about the garbage trucks driving on North Francis entering and exiting the Industrial Park. Will they tear up the roads? Will we do anything about it, can we?

Jeff also said he called State Police about getting the digital speed sign out here. He still hasn't heard anything back from them yet.

**FINANCE, INSURANCE & TIF:** Mike Storms was here. He brought copies of the renewal policy for the board. He said prices went up about 2 ½ % from last year. The only change was we added the cyber liability. This is good through December 2018. Jess made a motion to renew our insurance policy as proposed, Ed seconded it. All ayes, motion carried.

Ginger said Pat said she talked to the attorney. They are going to get together and start the extension process.

Cheri said the board probably noticed in the bills she is doing TIF payouts this month.

**ECONOMIC DEVELOPMENT:** Jessica said nothing new. She's had no further communication. Se won't return our calls. There was a discussion regarding the situation. Maybe hey will actually do something once we have something to send them, i.e. our pictures from tonight etc. Ginger said she feels like we're wasting our time with them. There was a discussion regarding our next steps. Danny said we could contact Illinois Attorney General Consumer Fraud.

Becky asked why can't we just buy software and build it ourselves? Ginger said she's researched Wordpress software and it is very good and cost effective. It's approximately \$300/year. That should be our next step if this other company falls through.

**LIBRARY:** Jessica said she doesn't have anything to report. She still hasn't met with the new director yet.

**PARKS:** Jess said they only received one bid for mowing at Half Moon. Ulrich lawn care submitted a bid, which was the same price as their bid last year. Jess made a motion to accept the bid for \$5,166 from Ulrich Lawn Care for the 2018 mowing season, Ginger seconded it. A roll call vote was taken: Jessica – yes, Jess – yes, Ed – abstain, Steve – absent, Ginger – yes, Pat – absent. Motion carried.

Jess said the playground equipment area has been completed. Matt got the 6x6's put in and Kull's brought the mulch etc.

Ed asked if Kennell's have been contacted about setting the poles yet? Yes, but they are holding off because Summer Rec is working towards getting lights and are maybe going to try and do it all together.

Ed said the lights at the Old Wee Tee maybe available. Jess said she and would contact Greg at Pipco and ask about them.

**OTHER:** Danny said he has the Tax Levy Ordinance ready. It is raising just under 5% as usual. Jess made a motion to approve Tax Levi Ordinance 17-03, Ginger seconded it. All ayes, motion carried.

Danny said Colt will be here next month for him as Danny has a conflict.

**OLD BUSINESS:** Nothing.

**NEW BUSINESS:** We need to discuss Christmas bonuses. There was a small discussion. Jess made a motion to do the same as last year, \$250 for full time employees and \$100 for part time employees. Ed seconded it. All ayes, motion carried.

Jess made a motion to adjourn, Ed seconded it. All ayes, motion carried.

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Washburn Village Clerk

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Date