

Village of Washburn

Mayor

David Humphrey

Village Clerk

Becky Ulrich

Village Treasurer

Cheri Delap

Water/Sewer/Street Department

Mark Frerichs

January 14th, 2013
Monthly Board Minutes

Board of Trustees

Edward Grebner
Randy Ragains
Larry Roop
Robert Stanfield
Nate Swanson
Larry Tomlinson

Chief of Police

Jeff Moline

Mayor David Humphrey called the meeting to order. Roll call was taken: All board members were present. The Pledge of Allegiance was recited.

The December meeting minutes were reviewed. Ed made a motion to approve the minutes, Rob seconded it. All ayes, motion carried.

The bills were reviewed. Larry R made a motion to pay the bills, Ed seconded it. All ayes, motion carried.

Mayor asked if anyone from the audience had any questions for the board. Doris Noll asked about the outcome of the water samples that were taken recently. Ed said we got several reports back. There is some cross-contamination. Our engineer is currently working on a plan to fix the issue.

STREETS: Larry T received a letter stating the bridge on the Minonk Blacktop is done and is open.

He also said he asked Mark to clean up the street gutters on Jefferson. There's a bunch of leaves, rocks, etc in them and they need to be cleaned.

WATER/SEWER: Ed said the generator at the sewer plant has been repaired. It had some bad parts on it. We received the bill, its just under \$100. Ed tried contacting Altorfer to see if we can run it automatically or get their recommendation regarding that.

Mark hasn't installed the additional three hydrants that he was asked to order and install.

It was mentioned Cheri left a note reminding us that next month is the annual water/sewer increase time. Danny is working on looking into the sewer rate. He thinks we are going to have to raise the sewer rate by maybe 2%. There was some further discussion regarding this topic.

Judd wasn't able to come to the meeting tonight, but Ed said he has everything drawn up to move forward.

It was also mentioned that the committee has come up with an idea. They want to try splitting the responsibilities up between employees. Mark could be in charge of the water and sewer and Clint could be in charge of the streets. Mayor said they can assign it however they see fit, we just need to keep the licensing requirements in mind when doing so.

POLICE: Rob made a motion to transfer \$7,725 from corporate to police, Ed seconded it. All ayes, motion carried.

Rob mentioned there was a Woodford County Sheriff present at the committee meeting last week to talk about calls. The question came about of what we can do to try and get our local police to respond more to domestic type calls instead of having county respond to so many calls. We let them know we are working on that issue.

Chief gave a report. He mentioned he's had a lot of calls recently that's created a lot of paperwork so he's been extra busy.

It was mentioned we had a new trainee come in and he had an attitude. We don't want that type of officer in our town so the trainee is no longer with us.

The High School Post Prom is looking for a donation. Chief would like to take \$500 from the DUI fund to donate to Post Prom.

Someone from the audience asked what are the hours of our Police Department. It was stated that the weekday hours vary from day to day and week to week; however, on the weekends an officer is on duty until 3:00 a.m.

Larry R made a motion to donate \$500 from the DUI Fund to Post Prom. Ed seconded it. All Ayes, motion carried.

INSURANCE & TIF: Nothing to report.

Becky asked what board member should be the Illinois Public Risk contact? She's been contacted several times over the past week regarding this. The head of Insurance should be the contact, so for the time being it's Nate.

Ed asked if we pay life insurance for Mark's wife? There was then some discussion regarding this.

Cheri asked if there was a TIF Meeting and if so what happened? Dave said yes there was a meeting and nothing major happened. There was some discussion regarding the school TIF District. They will send us the information when necessary. Cheri will wait to hear from them.

ECONOMIC DEVELOPMENT: Nothing to report.

LIBRARY: Nothing to report.

PARK: Nothing to report.

Ed said it was brought to his attention we are bidding the mowing out too late in the year. He said some commercial places bid it was early as September or October, so maybe we should do it in the November timeframe. Mayor said that's fine for next year but we need to get the bid going for this year. Larry R said he was planning to hold a policy meeting on Monday anyway and they could add the bid prep to the agenda.

It was also asked how the structure/building plans were coming at Half Moon? Rob said not much is going on with Summer Rec people. We need to get going on it or they are going to lose that money. They have until April 31st.

OLD BUSINESS: Nothing to report.

NEW BUSINESS: The budget is coming up. Mayor would like to have some initial numbers together for next month's meeting.

Mayor also mentioned we've had some problems with flood elevation. We don't have a base flood elevation. People are having problems getting flood insurance among other things. This needs to be brought to our engineer's attention. Ed will talk to Judd about it. Mayor can talk with him about it if they need any help/info.

Cheri will print out a copy of last years budget to have the board review. Cheri asked if they could have their preliminary numbers back to her by next month's committee meeting.

Becky asked who else besides board members need to fill out an Economic Interest Form? Do part-time employees or just the full-time? Just full-time/head of the department i.e Mark, Cheri, Jeff and Ryan.

Danny brought up that we needed to discuss Resolution R-13-01. Larry R made a motion to approve Resolution R-13-01, Larry T seconded it. A Roll call vote was taken. The vote resulted in 6 ayes, 0 nays; resolution passed.

Larry R would like to hold a meeting on Monday January 21st at 6:30 p.m. This will be a multi-purpose meeting to discuss lawn mowing bids, policy manual, etc.

Ed made a motion to adjourn the meeting, Larry seconded. All ayes, motion carried.

Washburn Village Clerk

Date