

Village of Washburn

Mayor
David Humphrey

February 13, 2012
Monthly Board Minutes

Board of Trustees
Edward Grebner
Randy Ragains
Larry Roop
Robert Stanfield
Bill Strauch
Nate Swanson

Village Clerk
Becky Ulrich

Village Treasurer
Cheri Delap

Water/Sewer/Street Department
Mark Frerichs

Chief of Police
Craig Rutledge

Mayor David Humphrey called the meeting to order. Roll call was taken: all members were present. The Pledge of Allegiance was recited.

The January meeting minutes were reviewed. Ed made a motion to approve the minutes, Bill seconded it. All ayes, motion carried.

The January Executive session minutes were reviewed. Larry made a motion to approve the minutes, Nate 2nd it. All ayes, motion carried. Mayor asked if anyone had any objections to releasing the minutes? Larry said he doesn't think the minutes should be released at this time; executive session minutes will not be released at this time.

The bills were reviewed. Larry made a motion to pay the bills, Rob seconded it. All ayes, motion carried.

Mayor Humphrey then opened the meeting to the audience. No one wished to address the board.

Mayor said he got a letter from IDOT for some grants, but thinks it would be hasty to try apply at this time.

STREETS: Ed said FOTH wants to close out 2011 MFT. There is an invoice for \$268.00 in with the bills.

Ed told Simon he appreciates the work he has done for us, but for this coming year we are going to go with another firm for the 2012 MFT. With that, Ed made a motion to hire SGA, Larry seconded it. All ayes, motion carried.

The 2012 MFT work will include some seal coating and spray patching. Ed made a motion to accept the MFT resolution/schedule of fees, Rob seconded it. All ayes, motion carried.

Bill mentioned they also talked about putting in a cross walk by the legion. Someone needs to contact IDOT to check with signage, etc.

WATER/SEWER: Bill talked about some water survey and grants, but he doesn't know if we can afford to get a CDAP grant right now.

Bill asked Mark about the area by the fire hydrant by the legion. Mark is getting the parts to fix it. Apparently it was hit by a county snowplow.

POLICE: Larry made a motion to transfer \$19,600 from the corporate fund to ESDA to pay for the storm siren, Ed seconded it. All ayes, motion carried. Larry mentioned we have decided to pay the full amount for the siren even though there is still a little work to be done on it but we if we paid now we were able to lock in at last years rates instead of this years.

Larry made a motion to transfer \$5,800 from the corporate fund to the police fund, Nate seconded it. All ayes, motion carried.

On January 19, Craig went to a Woodcom meeting. They are going to be changing the way of charging people for services. They are now charging by the number of community members; we should see little impact from this change.

Larry mentioned we have a rough draft of the Storm Warning Activation Policy.

Craig said Roanoke goes through ESDA to trigger their siren but the other surrounding communities do it on their own.

Craig also mentioned we could add ESDA as a back-up activator, as well as any county officer that would be in the area.

The siren should be tested at 10:00 a.m. on the first Tuesday of every month. We are hoping Woodford County would be able to send this test signal.

It was also mentioned we need to talk to the fire department regarding the siren as well.

Larry also mentioned he also has a rough draft of Police Hiring Procedure.

Next Larry said he heard a rumor that one of our local establishments got busted in a sting operation and got caught selling to someone underage. He just wondered if this is something we are notified of and if we have any responsibility dealing with this or who does? Mayor said we are notified by the state when something like this occurs. The state will handle the 'case'. The village can get involved and try and fine them, but we don't have to get involved. But it is our choice to impose any penalty we wish.

At the last meeting Dave gave Larry a file regarding "Request for Review – Violation of Illinois Open Meeting Act – Special Police Committee Meeting – August 30th 2011". Larry gave the board a memo regarding this and discussed if we were in violation of holding the meeting the way we did or not. Dave feels the matter is closed.

INSURANCE & TIF: Nothing to report.

However, there was a meeting regarding AFLAC. Board members/village employees have the opportunity to purchase if they want. Cheri has some information regarding this if anyone is interested.

ECONOMIC DEVELOPMENT: Nate mentioned a business from the industrial park contacted him regarding one of the properties in/near the industrial park. They are wanting to know if/how we can get the owners to clean it up. It is county property and it wasn't annexed into the industrial park. Basically it's in the counties hands. It may be difficult for us to do too much. Danny recommends seeing what the county can/will do about it.

Nate also mentioned he had a gentleman call regarding an empty lot at the industrial park. The gentleman is interested in buying the lot for personal use (he wants to build a shed if there is a lot available). Technically there is a lot available but the village is using it; therefore, there isn't really a usable lot available. Also, the industrial park is intended for business use, not personal use.

LIBRARY: Nothing to report.

PARK: Nothing to report.

OTHER BUSINESS: Danny said we've been approached by a certain banking organization to provide us with some notes. Danny is told other municipalities are anxious to get involved with this but Danny cannot find anything stating that we would be allowed to invest in this. He has talked to the Illinois Attorney General's Office and they didn't have any information on it but Danny received an opinion saying we wouldn't be able to participate. Danny is still investigating and will give Randy the information to pursue once he has all the information regarding this. This note would be at 6% interest.

Becky brought up the Mediacom Franchise Agreement that we received in the mail. She asked the board if this was something we wanted to continue doing. The board agreed to go ahead and extend the current contract through June 30, 2012 as the agreement states. Once June rolls around we will review further to see what we want to do going forward. Larry made a motion to extend the agreement until June 30th 2012, Ed seconded it. All ayes, motion carried passing Ordinance 12-01.

Craig wished to speak. He provided the board with a letter and read it. The letter reads as follows:

Dear Sir's:

It is with a heavy heart after four and a half years of service I notify you of my intent to resign from the Washburn Police Department. My wife has just recently taken a job which will necessitate us moving from Illinois to Colorado. I have spoken with my wife about a time line to make the best transition possible for the Village of Washburn yet things are moving faster than we have planned. My scheduled last day of work is set for March 7th and all Village owned property that I maintain in my possession will be return on March 8th.

I want to thank you for the opportunities you have provided me to serve this community and the training I have received will be invaluable.

I will continue to provide my services to the Village of Washburn up to March 8th. I will be in contact with the Woodford County Sheriffs Office, Woodford County Communications, and Woodford County States Attorney Office as we make the transition. I will also provide my services as the Village begins to look for a replacement and assist with the transition.

Sincerely,

Craig Rutledge
Chief of Police

There was a bit of discussion between Craig and some of the board members regarding Craig's resignation. Mayor Humphrey also said a few kind words of Craig.

Larry made a motion to adjourn the meeting at 7:50 p.m., Ed seconded. All ayes, motion carried.

Washburn Village Clerk

Date