

Village of Washburn

Mayor

David Humphrey

Village Clerk

Becky Ulrich

Village Treasurer

Cheri Delap

Water/Sewer/Street Department

Mark Frerichs

April 8th, 2013
Monthly Board Minutes

Board of Trustees

Edward Grebner
Randy Ragains
Larry Roop
Robert Stanfield
Nate Swanson
Larry Tomlinson

Chief of Police

Jeff Moline

Mayor David Humphrey called the meeting to order. Roll call was taken: All board members were present. The Pledge of Allegiance was recited.

The March meeting minutes were reviewed. Ed made a motion to approve the minutes, Nate seconded it. All ayes, motion carried.

The bills were reviewed. Larry R made a motion to pay the bills, Ed seconded it. All ayes, motion carried.

Mayor asked if anyone from the audience had any questions for the board. PJ Damerell was here curious to see what the status of the building at Half Moon is. Nate said he got a quote from Vince at Winkler's. The entire thing was around \$67,000. Nate thought that was more than we could spend. This quote included everything i.e. materials, labor, etc. This quote was for a block building, which is a bit more expensive than wood but there is no maintenance. Cheri said the money needs to be spent by April 30th. There is currently \$30,000 set aside in TIF money for this building. There is an additional \$10,000 that could be allotted for this project also; which would be a total of \$40,000 for the building fund, but would all need to be spent by the April 30th deadline. There was some discussion regarding this. It was then decided that the board would like to hold a special meeting on April 15th at 6:30 to discuss the future of the building.

STREETS: Larry T said they took bids for the town clean ups. There were 3 bids. LaRose Disposal and Kevin's Kans were the exact same bid at \$130/haul, \$49/dump fee, \$139/scrap metal haul and \$80 to man the site. Tomlinson Disposals bid was \$105/haul, \$49/dump fee, \$130/scrap metal haul and \$100 to man the site. The committee recommended Tomlinson Disposal. Larry Roop made a motion to go with Tomlinson Disposal for both town clean up days, Ed seconded it. Larry Tomlinson abstained from the vote. All ayes, motion carried.

There was then some discussion regarding some trees that need to be looked at and possibly taken down. L&L Tree service came and gave some quotes. There is one near Wendy Gray's house on the corner of Walnut & Francis that would cost about \$475. There is another by Shane Schupp's house on Chestnut that would cost \$1,500 to take it down or about \$400 to trim it up/cut the dead out. Larry T made a motion to have L&L take down the tree at the corner of Walnut & Francis, Larry R seconded it. All ayes, motion carried. We need to be sure to tell L&L this needs to be down by the 29th of this month.

Next Larry T mentioned Tim came and got the lift truck. It needs a new window and a few other repairs.

It was also mentioned there are a few pot holes around town that need to be filled with gravel and hopefully this will help a bit.

Larry also talked with Judd about getting bid specs for spray patching. Judd was here and talked about the bid specs. They now have one available. He forgot them at the office but will send them over tomorrow. We need to get them sent out. Ed says he has three company names to send spec sheets to. He will give the names/addresses to Cheri.

Judd gave a handout re: MFT plans for spray patching and seal coating. Judd has paperwork for the mayor to sign and close out the MFT from this past year. We authorized \$8,200 but only spent \$6,000.

Larry T also mentioned that they had previously split up the water & sewer departments 60 days ago. There was a small discussion regarding this. It was decided they would go into executive session later this evening to talk about personnel.

WATER/SEWER: Judd said he didn't have much to report regarding the water project but plans to have everything ready by the next board meeting. He did mention he thought we would be ready to send bids out a week or two after next month's meeting.

Ed said there was a water main break on Walnut St. Mark found out it has a leak somewhere in the hole and he has a leak expert coming out tomorrow to look at it.

Last month we had a complaint from someone that his sewer was backing up because he is on the old system and not the new one. Ed said he will checked it out. There was some discussion regarding this.

POLICE: Rob made a motion to transfer \$9,000 from corporate to police, Larry R seconded it. All ayes, motion carried.

Rob made a motion to start a CD for \$2,000 in the name of Police Car, Ed seconded it. All ayes, motion carried.

Jeff said he's about 90% done with the policy and procedure manual. Jeff said he hopes to have it done in the next two weeks, but definitely before next months board meeting.

Jeff gave his monthly police report. He briefly talked about an incident that recently happened. Jeff looked into the incident and talked with all parties involved including the States Attorney and wants to assure us that it was a false report.

It was also mentioned that an Iowa Steak guy was here inquiry about a peddlers permit. Jeff ran his information and didn't find anything major. The board agrees it's ok to issue him the permit. Jeff will call him.

Jeff looked into getting new tires for the squad car(s). He only checked w/ one place. He's also going to check with Ulrich's. The board mentioned if Ulrich's is close to the other quote, they would like to keep the business in town. Rob then made a motion to purchase tires for both police cars including balance, alignment, valve stem, etc. to spend up to \$2,000 total; Ed seconded it. All ayes, motion carried.

Becky asked about a dog-grooming permit. The board said yes, the person inquiring would need a special use permit to run a dog grooming business out of their home. They would need to contact the Zoning Officer to get one.

INSURANCE & TIF: Nothing to report.

ECONOMIC DEVELOPMENT: Randy said he's made contact with Amy Engles. She was here and they did a tour of the town and had a nice conversation on where we are and where we want to go. Randy said he's going to join the Woodford County Economic Development Board and start attending the meetings. They are going to get a five-year plan going. He did mention there may be a small association fee.

LIBRARY: Nothing to report.

PARK: Rob said Matt w/ Ulrich Lawn Care provided an invoice to him with some work that was done at Half Moon that was not in the specs given, but he felt the work needed to be done. Matt had talked with Rob prior to doing this work but due to time constraints of when the work needed to be done Rob couldn't run it past the board. Matt said he did the work knowing he may not be reimbursed and he was ok with that. Rob then made a motion to approve the invoice, Larry T seconded it. Ed abstained from the vote. All ayes, motion carried.

OLD BUSINESS: Cheri said she worked with the budget and everything looks really good. She talked briefly about a few small changes that were made. Larry R made a motion to approve the budget as presented, Ed seconded it. All ayes, motion carried.

NEW BUSINESS: Mayor talked about next meeting will be the last meeting for some of the board members.

Larry R made a motion to go into executive session, Randy seconded it. A roll call vote was taken, all ayes.

An executive session was then held.

Regular session resumed.

Ed made a motion to adjourn the meeting at 9:08 p.m., Larry R seconded. All ayes, motion carried.