

# Village of Washburn

**Mayor**

Rob Stanfield

**Village Clerk**

Becky Ulrich

**Village Treasurer**

Cheri Delap

**Water/Sewer/Street Department**

Mark Frerichs

May 13<sup>th</sup>, 2013

**Monthly Board Minutes****Board of Trustees**

Edward Grebner  
Kristy Humphrey  
Randy Ragains  
Larry Tomlinson  
Jessica Youngman  
(vacant seat)

**Chief of Police**

Jeff Moline

Mayor Rob Stanfield swore in the newly elected board members: Larry Tomlinson, Jessica Youngman and Kristy Humphrey as trustees and Becky Ulrich as Clerk.

Rob then reappointed Cheri as Treasurer, Jeff as Police Chief, Danny as Attorney, Clint as head of Streets, Mark as head of Water/Sewer and Ryan as Zoning Officer.

Rob then nominated Jason Clark to fill his own resignation seat for the next two years. Rob asked if there were any objections? Ed said he feels that the next person in line on the ballot from the last caucus/election should be the first option. Randy also agreed by saying he thought it was standard procedure to approach the next in line on the ballot. There was some further discussion regarding this. A roll call vote was taken: Larry – No, Jessica – Yes, Ed – No, Randy – No, Kristy – No. Danny said that the seat will sit empty for 30 days. Then a second nominee will be chosen; if that nominee would be turned down we would have an additional 30 days for the seat to sit empty. Then the mayor would appoint one of the two nominees that had previously been turned down.

Rob then handed out the committee member list.

**COMMUNICATION FROM MAYOR TO PUBLIC:** Rob gave a speech about how he'd like to see our town progress in the future, continuing with the projects we are doing and continuing to head in the direction we are going.

**OTHER BUSINESS:** Cheri addressed the board. She mentioned to the new board members that if they have any questions regarding salary, job duties, hours, questions, etc to please come to her and ask her directly as she is completely open to discuss whatever.

Cheri also mentioned we needed to change the signatures on file at the banks from the previous Mayor David Humphrey to the current Mayor Robert Stanfield.

Cheri also asked the new board members to fill out the appropriate tax forms. She then asked for their contact information to be published.

Rob then noticed he forgot to swear in Monte Winkler as a zoning board member. He was then sworn in.

**NEW BUSINESS:** Jessica spoke with the insurance companies. Everything in the 100 year flood plain would not be covered in the recent flooding we had; therefore, all the damage incurred would not be covered. We will be getting a letter of denial in the mail; which we will need if funding becomes available.

Larry then mentioned at the committee meetings they opened the spray-patching bids. There were two bids. Ace-in-the-Hole came in at \$6.25/gal and \$20/ton of white rock. Quality Spray Patching came in at \$5.75/gal and \$20/ton of white rock. In the specs that were sent out it said that the bid was supposed to include rolling. Ace-in-the-Hole also included a bid to exclude the rolling; so we also asked Quality to submit a bid without the rolling also. Those bids have not yet been opened. However, there was previously some discussion that maybe those bids should not be opened because maybe we should go ahead and do the rolling. Ward then spoke for a few minutes and talked about why they recommend the rolling and that it is usually worth the extra money. Ward also recommended that they usually go with the lowest bidder unless there is a reason to not award the bid to them.

Larry then recommended that maybe we should split it 2 days between each company this year. (Which was previously recommended last year). Jessica asked a few questions. She also mentioned she talked to Glen over in Woodford County at length regarding this topic. There was then quite a discussion regarding this. Rob said his opinion is to keep it local. It was also mentioned that the bids are within 10% of each other.

Jess made a motion to go with doing the rolling, to put a dollar amount limit on the project based on the budgeted amount, and go with the local company. Kristy seconded it. Ed abstained from the vote. There were three aye votes, and one nay. Motion passed.

Moving on, Larry said Tim (Strauch) got a new window in the bucket truck.

It was reminded that town clean-up day is on Saturday.

Shane Schupp asked to have a tree taken down in front of his house. L&L gave an estimate and it would be \$1,500 to take it down or \$400 to trim it up. There is another tree along side of this one and L&L wants another \$100 to trim that one up. Shane said he would put \$200 towards the work.

Mrs. Nuske at the corner of Walnut & Adams has three trees that she would like to have taken down. L&L also looked at those and wants \$2,000 to taken them down. It was then recommended that we trim up the trees at Shane's and hold off on the others until closer to the end of the season.

Clint was asked if he did anything towards his CDL and he is dragging his feet on it.

Rob Lear was in the audience and Larry asked him if they were set up to still help with the e-Waste on clean-up day? He said they would still be available to help for this clean-up date but are unsure if they will be able to help out with the fall date.

**WATER:** Judd said he had some preliminary plans for the water treatment project. Everything is not yet compiled but he said he would like to sit with the committee and discuss. He said at this point we know what we want to do with the project.

Randy asked Judd about the back-flushing frequency. Judd said Mark says he does it everyday, but it's something that we would be able to set up to be done automatically, so there would be no question as to if it's getting done or not.

A water committee meeting was then set up for Thursday, May 16th at 6:30 to meet with Judd regarding the water treatment plant project.

Ed asked Cheri to confirm that the three hydrants we budgeted for last year didn't get purchased. No, they did not.

It was mentioned that Mark checked the manholes that were underwater during the flood and all appears to be fine.

Ed talked about voting in the sewer rate increase. However we can't vote it tonight because it's not on the agenda, so we will put it on the agenda for next month.

Next Ed talked about the replacement of the fence at the lagoon due to the flood damage. He said he spoke with Hohulin's and it will run about \$10,500.

Chief asked how much it would cost to move a fire hydrant. A citizen asked him about it and he said he would find out the information for them. The board basically said it's almost an impossible task because we have to follow Fire Marshall code, etc.

**POLICE:** Rob said he will appoint a committee chair by next month.

Rob read a letter he received praising the police force written by a 37-year resident of Washburn.

Jeff gave his monthly police report.

Jeff also mentioned they held a school intruder alert at the grade school and alternative school last week. The drills went really well and students cooperated well.

He also mentioned that Rick completed his range instructor course.

**ECO DEVELOPMENT:** Nothing

**INSURANCE/TIF:** Nothing

**LIBRARY:** Nothing

**PARKS:** Kristy said she talked to Todd White and the gravel pit is up and running so we can get the gravel for Halfmoon whenever we are ready for it.

Jessica made a motion to adjourn at 8:52 p.m., Kristy seconded it. All ayes, motion carried.

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Washburn Village Clerk

\_\_\_\_\_  
Date