

Village of Washburn

Mayor
David Humphrey

May 14, 2012
Monthly Board Minutes

Board of Trustees
Edward Grebner
Randy Ragains
Larry Roop
Robert Stanfield
Bill Strauch
Nate Swanson

Village Clerk
Becky Ulrich

Village Treasurer
Cheri Delap

Water/Sewer/Street Department
Mark Frerichs

Chief of Police

Mayor David Humphrey called the meeting to order. Roll call was taken: All board members were present. The Pledge of Allegiance was recited.

The April meeting minutes were reviewed. Ed made a motion to approve the minutes, Larry seconded it. All ayes, motion carried.

The April Special meeting minutes were reviewed. Larry made a motion to approve the minutes, Rob seconded it. All ayes, motion carried.

The bills were reviewed. Ed made a motion to pay the bills, Rob seconded it. All ayes, motion carried.

Mayor Humphrey then opened the meeting to the audience.

Willa Warnkes-Sipp was there representing Ace in the Hole. She said it was her understanding that we were planning on splitting the spray patching work this year. She just wanted to speak a little bit about that. She said there are four area spray patching companies but would like to see the business reside within our town. She said she's a taxpayer to our town and has two employees that are also taxpayers in our town. Ace in the Hole has been doing the spray patching for the last eight years and hasn't had one complaint. Willa would like to know the true reason why they are bringing in another business? Ed said we want to be able to compare the work to ensure we are getting good quality work like we think we are getting and the only way to really do that by having a side-by-side comparison. Willa then asked the board to consider her points when making their decision later in the night.

Jim Cook wanted to know if he could have his liquor license extended for his bar/beer garden an hour later during the Washburn Festival. Rob made a motion to extend all Class A liquor licenses by one hour (3:00 a.m. instead of 2:00 a.m.) on both Friday and Saturday nights of the Washburn Festival; Ed seconded it. All ayes, except Randy. A roll call vote was taken: Bill – yes, Rob – yes, Ed – yes, Randy – no, Larry – yes, Nate – yes. Motion passes 5-1. Danny mentioned we would need an Ordinance drawn up for this.

STREETS: Ed said they opened the bids for town clean-up day. There were two bidders:

LaRose Disposal bid \$150/box, \$50/ton and \$80/day for manning the site
Harold Tomlinson Disposal bid \$120/box, \$47/ton and \$75/day for manning the site

Ed suggested we go with Harold Tomlinson Disposal with the option of having them man the site and having Clint available to compact when needed. It was also mentioned that since Clint would be working that he could use the town truck to help the elderly/disabled by picking up and/or loading their junk. Ed then made a motion to go with Harold Tomlinson Disposal with the option of having them man the site; Nate seconded it. All ayes, motion carried.

Next Ed said they opened the seal coating bids. There were two bids:

Road Oil bid \$60,124.45
Beniach Construction bid \$60,222.10

Ward recommends going with the cheaper bidder, which would be Road Oil. Rob mentioned that he's not been very impressed with what work Road Oil has done before. He also mentioned he doesn't know why we would go with them because of the situation they put us in last year. Rob thinks we should take notes on the work they do this year, that way if they don't show satisfactory work we have some information/documentation on why we wouldn't want to choose them again next year. It was also noted that these bids do not include the grinding of the alleys because Ward doesn't have all the information back yet. Ward did let the bidders know that we'll be doing the grinding of the alleys so they are aware. Larry made a motion to accept the Road Oil bid, Ed seconded it. All ayes,

motion carried.

Cheri spoke on MFT. She said we have been audited. Cheri basically asked for the audit because she wanted to know what was going on and the best way to figure it all out was to do an audit. Back in years past there was only one account and things with the MFT weren't balancing correctly. Cheri needs to have two separate transfers made in order to get the correct monies in the correct accounts and make everything balance.

Larry made a motion to allow the transfer of \$4,051.22 from Corporate to MFT and the transfer of \$91,845.37 from MFT to Corporate Rob seconded it. All ayes, motion carried.

We can still go ahead with the MFT program for this year. The final balance for MFT is currently \$57,889.86.

Cheri mentioned the reason everything was off is because there was only one account and they were supposed to do dues from/dues to and those were not happening all of the time. She also mentioned that there were two years that the engineering firm did not submit the correct report when we didn't use all of the MFT money for those years. Doing the mentioned transfer will balance everything out and going forward the issue will be no longer.

Next Ed mentioned they opened bids for the Library roof. There were two bids:

Jolliff Construction bid \$7,750 for a tin roof layover and \$7,200 to tear off and replace with shingles

Grebner Construction bid \$6,895 for a tin roof layover and \$5,875 to tear off and replace with shingles

Ed recommends having Grebner Construction put the tin roof on.

Larry made a motion to go with Grebner Construction putting a tin roof on for \$6,895; Rob seconded it. All ayes, except Ed abstained from the vote due to being related to the bidder, motion carried.

Ed feels everything should be bid regarding spray patching. He says we've been using the same company for the past eight years. He suggested we split it between two different companies to be sure we are getting the good quality work we think we are getting. Ward said it's hard to compare rates for spray patching per hour. He suggested asking the company/companies to keep track of oil and rock usage and that's how you could compare price. Rob mentioned that he understands all of Ed's points about bidding the spray patching out; but he also feels we should keep it with a company that's located here in town. Randy agrees with Rob and thinks we should stay local. He said that we are keeping the library job local; why not keep this local too? Nate also mentioned he'd like to see it kept local. Ed made a motion to split the spray patching up between two companies, Larry seconded it. Ed abstained from the vote. All nays, motion denied. Ed then made a motion to go with Ace in the Hole for spray patching for this year, Nate seconded it. Ed again abstained from the vote. All ayes, motion carried.

WATER/SEWER: Bill said Mark has a class to go to this week. He also has one in June. Mark said they are going to start charging for these meetings/classes. The committee agreed we should let Clint go to the next meeting/class with Mark. The cost is \$125/person.

Bill also mentioned that Mark said we may incur some extra cost with the hydrants due to some adapters, etc.

Bill also talked with Mark about what he thought Clint is capable of doing/would want to do in the future regarding licensing, etc.

Larry mentioned he got the media report back. The question is do we need to be backwashing as often as we are because we got the media changed? We are looking into it.

POLICE: Larry made a motion to transfer \$4,600 from the corporate fund to the police fund, Ed seconded it. All ayes, motion carried. He said there are still things coming in phone, gas charges from before, Craig's IRA, etc.

Larry said both final applicants want IRMF retirement. He says it's a bit touchy because once you go with IRMF you are in with them for life. Larry thinks in order to make an informed decision we should get a cost analysis done. To do so it would cost us about \$600.00. In joining this it would be all of our employees, not just the police. We would be responsible for the previous five years for employees. It is our understanding that both officers are currently in the IRMF and they will lose some money if they take a job with us and we don't have the IRMF. One applicant could lose about \$16,000 or \$17,000. Mayor said remember we can always try and buy them out and include that in our hiring package. Mayor said he doesn't have a problem paying into an IRA, even at around 4.5%, which he thinks is a little high for a private practice, but feels we'd be better off doing the IRA instead of the IRMF.

It was mentioned we need to come up with a couple of different hiring packages. There was then some discussion regarding this issue.

INSURANCE & TIF: Randy said we are supposed to be getting some information for some rate comparisons but he has gotten anything as of yet.

As far as health insurance benefits he says it hard to understand and compare. He said he's been looking and so far the best he can do is shave about \$12,000/year off what we are currently paying.

ECONOMIC DEVELOPMENT: Nothing to report.

LIBRARY: Ed said the library costs us a little bit of money this month because the toilet was backed up and we had to take care of that.

PARK: Rob had nothing to report.

OTHER BUSINESS: Ed said he knows tonight's meeting is usually the board meeting for pay raises. Ed made a motion that if/when an employee gets a pay raise that they will do so once the board gets the personnel manuals done, and that they will be retro active back to now. Larry seconded it. All ayes, motion carried.

DANNY: Danny wanted to say that he represents the town and what is best for the town. He then read several suggestions from a letter that he recommends the board do. Danny recommends the following:

- For the Washburn Festival the committee be required to get an events liability policy for one million dollars, naming us as an additional insured. He thinks it would only be an expense of a couple hundred dollars. But we would be protected this way
- The Washburn Festival should provide a current license.
- The American Legion should purchase a special liquor license and show proof of DRAM insurance.
- Individual businesses in town should show DRAM insurances and be required to get an events liability policy for one million dollars, naming us as an additional insured.

Nate said the Festival committee doesn't make any money by doing the festival they just have enough to get by.

There was then some discussion about liquor license (how many we sell, how much they cost, etc).

Larry made a motion to approve Danny's letter, Randy seconded it. There were two ayes and four nays, motion denied.

Danny said the Electric Aggregation Program meeting was very positive. There was an emphasis that if one participates in the program you will see a savings. Danny recommends that if someone gets a call to opt out of the program, not to do so, to stay in the program. He mentioned letters will be going out on the 16th from Homefield. He also mentioned to Cheri that if we get any of the letters/notices back in the mail that we need to forward them back to Homefield. Larry made a motion to pass Resolution 12-02, Ed seconded it. All ayes, motion carried.

We do not have an executive session scheduled for tonight so we cannot go into executive session. With that being said, Danny has been in discussion with Jim Cunningham's attorney. Jim and his attorney want a disciplinary hearing. Danny then gave the board his opinion regarding what we should say at the hearing.

NEW BUSINESS: Mayor recommends hiring Mark as Street and Water Commissioner. There were no objections. Mayor also recommended hiring Cheri as Treasurer. There were no objections. Mayor then recommended appointing Ryan Damerell as the Zoning Officer and getting Mike (Silver) on the Zoning board. There were no objections, except Randy, Mayor appointed Ryan Damerell as the Zoning Officer. Ed made a point to mention that at the next board meeting Ryan, as well as anyone new on the zoning board, be here to be sworn in.

Mayor then provided the board with the new committee list. Randy respectfully asked Mayor that he let the chairmen stay as they were for an additional year. Mayor made a note of it, but says committees will stay as newly written.

Mayor then appointed Danny as Village Attorney.

Ed made a motion to adjourn the meeting at 8:40 p.m., Rob seconded. All ayes, motion carried.

Washburn Village Clerk

Date