

# Village of Washburn

**Mayor**

Rob Stanfield

**Village Clerk**

Becky Ulrich

**Village Treasurer**

Cheri Delap

**Water/Sewer/Street Department**

Mark Frerichs

June 10<sup>th</sup>, 2013  
Monthly Board Minutes

**Board of Trustees**

Edward Grebner  
Kristy Humphrey  
Randy Ragains  
Larry Tomlinson  
Jessica Youngman  
(vacant seat)

**Chief of Police**

Jeff Moline

Mayor called the meeting to order. Roll call was taken. All board members were present. The Pledge of Allegiance was recited.

The May meeting minutes were reviewed. Ed made a motion to approve the minutes, Jess seconded it. All ayes, motion carried.

The bills were reviewed. Ed made a motion to pay the bills, Jess seconded it. All ayes, motion carried.

Mayor asked if anyone from the audience had anything for the board. Rob Lear wanted to report back on the helping of town wide clean up. The Sons of American Legion had a meeting and they won't be available to help for the September clean up date.

Becky asked the board about smoking at Half Moon Park ball fields. She has heard several complaints by both children and parents about people smoking right near the ball diamonds. She asked if signs could be hung or if something. The board seemed to be in agreement and it would be further talked about at next months meeting.

**STREETS:** Ward was here. He said they opened the MFT bids today. The bids were not as good as he had hoped for. Road Oil was awarded the bid last year. He did mention that the price of oil has gone up \$1/gallon, which is a 25% increase. The price is pretty significantly larger than expected so we won't be able to get all the work done we had planned to do unless we add about \$10,000 more. He suggested maybe we need to look at working on the areas most affected by the flood, rather than what was planned. There was a small discussion on this. It was decided we would like to do a partial award. Ed made a motion to spend \$20,000 on seal coating and save the remainder in the budget for spot patching, Jess seconded it. All ayes, motion carried.

Larry talked about the trees up in front of Shane Schupp's house. To get them trimmed up would be \$500 total. He wants to check with Shane to see if he is still willing to donate the \$200 before going forward.

It was asked if we've heard anything about FEMA money. We haven't heard anything back yet. We keep totaling up things as they come in and submitting it. Jess did mention that we could include the asphalt/spray patching in with the FEMA damage money.

Ed made a motion that if we get any money from FEMA that it goes directly into the Road & Bridge Fund, Jess seconded it. All ayes, motion carried.

**WATER/SEWER:** The sewer rates were discussed. Ed made a motion to go ahead with the sewer increase rate of 2% annually and the \$10 surcharge for this fiscal year, which will be reviewed yearly. Danny had a question if the 2% increase is annually or is it a one time only? There was some discussion regarding this. Jess seconded the motion. All ayes, motion carried.

Ed made a motion to pass Ordinance 13-02, Randy seconded it. All ayes. A roll call vote was taken and resulted in five ayes, 0 nays (with one seat being unfilled).

Ed said he talked with Mark about the sewer pumps we purchased for the Grebner sewer project, which we don't need anymore. Mark is going to see if we can get them returned. The tanks are non-refundable but thought maybe we can advertise to try and sell them.

Ed gave Mark a direct order to get the water plant cleaned up.

Ed also mentioned he'd received a complaint from a citizen regarding the Main Street bridge. Said it's the only bridge that doesn't have chain link fence around it. Ed said that with all the damaged fenced from the sewer plant, we should be able to use some of that to get it fenced.

Judd looked at the fence at the sewer plant. Mark mentioned maybe we would want to even move it back some. Judd said that it might be a good idea to move the fence. It would also allow us to get equipment back there if needed, which we can't do now. Ed said it may cost more to move it back but doesn't know for sure. Mark never got a true estimate. Ed told him to go ahead and get some estimates. We need to get three to be able to turn this into FEMA.

It was mentioned that there was meeting on the water treatment plant project. We've got the cost of the project down around \$218,000. There was then a bit of discussion regarding the project budget.

There was a good discussion regarding the water plant project. One thing they talked about was how we are going to bid the project. It was also asked if we should do the project in stages instead of all at once, etc.

There was also a question from Judd regarding paying in TIF money; do we have to pay prevailing wage for this project? Let's put some feelers out and see what the bid is going to come in like. Ed recommends to the board that we go with the 'design build'. The board agrees to have Judd & Ward to go ahead and start getting bids. Ed made a motion to go with bids separated by contract and extended purchases, Jess seconded it. All ayes, motion carried.

**POLICE:** Larry said he'd heard some concerns that it seems like the police are spending a lot of time at C&J's. Jeff said there are no problems there. He said he stops in there every now and then to get a pizza for lunch/dinner, as he tries to support all the local businesses.

Larry made a motion to transfer 17,000 from Corporate to Police, Jess seconded it. All ayes, motion carried.

Jeff said there was 11 or 12 yards that were not getting mowed, with all the rain we had been getting. He contacted the owners and most of them have been taken care of but some are still a problem. Jeff will continue to look into this.

He also mentioned he had a couple of incidents with juveniles at the end of the school year.

Jeff gave his monthly police report. He said he's been dealing with a few domestic cases and a few Order of Protection issues. He said he's been getting a lot of calls from the same people for the same things and its getting a bit old so he wants to try and get a handle on this.

He also mentioned that he'd soon be going around town to get expired and non-licensed vehicle information. If he sees them, people will need to get them licensed or moved indoors. He wants to get this cleaned up.

**INSURANCE & TIF:** Nothing to report.

**ECONOMIC DEVELOPMENT:** Nothing to report.

**LIBRARY:** Nothing to report.

**PARK:** Kristy mentioned she needs the specs for the building at Half Moon. Rob said he will get with her regarding this.

**OTHER BUSINESS:** Danny needs to pass Prevailing Wage Resolution 13-03. Jess made a motion to pass R13-03, Ed seconded it. All ayes, motion carried.

**NEW BUSINESS:** Rob nominated Pat Winkler to fill his vacant spot on the board for the remaining two-year term. Larry had a question regarding how the nomination process works when both the first and second nomination is turned down. Danny said that if both first and second nominations are turned down, then at next months meeting Rob can appoint either of the first two candidates he chooses and the board will have to accept his decision. A roll call vote was taken to determine whether or not the board agreed to accept Pat as a new board member. All board members voted aye. Pat was then sworn in.

Ed made a motion to adjourn, Jess seconded it. All ayes, motion carried.