

Village of Washburn

Mayor
David Humphrey

August 9, 2010
Monthly Board Minutes

Board of Trustees
James Gebel
Larry Roop
Linda Silver
Bill Strauch
Nate Swanson
Larry Tomlinson

Village Clerk
Becky Ulrich

Village Treasurer
Cheri Delap

Water/Sewer/Street Department
Mark Frerichs

Chief of Police
Craig Rutledge

Mayor David Humphrey called the meeting to order. Roll call was taken: Nate Swanson was absent, all remaining board members were present. The Pledge of Allegiance was recited

The July meeting minutes were reviewed, no corrections were needed. Larry Roop made the motion to approve the minutes, Jim Gebel seconded it. All ayes, motion carried.

The bills were reviewed. Larry Tomlinson made a motion to pay the bills, Larry Roop seconded. All ayes, motion carried.

Mayor Humphrey opened the meeting to the audience.

Jim Quiram and Ron Johnson from the American Legion Post 661 came to address the board about a license they need in order to legally sell raffle tickets at the American Legion. They need the village to complete an ordinance stating they can sell raffle tickets in order for them comply with the State Law. Recently the Liquor Commission audited them and fined them \$500 for not being legal. Mayor Humphrey recommends Mr. Johnson give Danny the documents he has and Danny can draw something up and have it ready for the September board meeting. Until then a verbal agreement has been given to Mr. Johnson by the board. Mr. Johnson can be contacted at 712-3874.

Jimmy and Cathy Cook wanted to address the board about the 3:00 a.m. Liquor License Ordinance during the festival. The Village is unable to let them stay open until 3:00 a.m. because the board needs the opportunity to vote on it during a monthly meeting and the festival will take place before the next meeting occurs. Therefore, they must abide by the 2:00 a.m. liquor license. Jimmy and Cathy also wanted to address the board about having a beer garden during the festival. If the beer garden is allowed, they plan to have a fence with a buffer zone in place and also someone posted at the entrance to check IDs and man the beer garden. The board wants to leave the decision up to the Chief of Police. Chief Rutledge is ok with the beer garden as long as they can satisfy the Chiefs requests.

AUDIT REPORT: Phil Michael was present to speak with the board about the Audit Report dated April 30, 2009. The past treasurer left 3 months of work undone which created a backlog of work. Since then, a decision was made to install a new, easier software program that would help speed up the audit process. For 2010 all the information is already in the computer and everything related to billing is automated. Phil and Cheri plan on having the 2010 audit report done within the next two to three months and then everything will be up-to-date. Phil provided the board with a copy of the April 30, 2009 Audit Report and walked the board through the information. After the board is able to further review the document, if anyone has any questions they should contact Phil directly and if need be, he can come back to a future board meeting. Also starting very soon Cheri will be able to provide the board with a report on a monthly basis.

STREETS: Larry Roop said the first issue discussed was regarding a tree that was planted by the village in 2007 that has been removed by the landowner. A letter will be sent to the landowner asking him why he removed the tree and telling him that he will need to replace it.

There have been some complaints regarding curb damage done by the milling of the roads. They will fix major damaged areas with asphalt but will not cover minor repairs.

Larry also received a request not to remove or cover up the stop signs along the detour route during the fall festival to help control traffic.

Larry was also wondering who is responsible for the trashcan in the store parking lot near the sign? The store is responsible, however that can isn't meant for trash; it is $\frac{3}{4}$ full of concrete to help keep the sign in place. Maybe we need to have it moved or changed in some way because it is constantly overflowing with garbage.

WATER/SEWER: Regarding the filter/media replacement, All Service Contracting in Decatur has been contacted and they are planning on replacing the filter sometime between the first and mid-September.

Larry also brought up the issue of the water drainage problem between the Edwards and Husseman properties on East Walnut Street. The easements have been drawn up. Larry needs to have each property owner sign all three copies; once they have been signed they need to be returned to Mayor Humphrey.

The last thing Larry has to discuss is regarding a call he received from Chief Rutledge regarding a city employee. Larry would like to discuss this issue during executive session.

POLICE: Nate Swanson was absent. However, Linda Silver mentioned the committee talked about purchasing a new radar gun to replace a non-working one in one of the squad cars. The committee gave Chief permission to go ahead with the purchase.

INSURANCE & TIF: No Meeting, nothing to report.

ECONOMIC DEVELOPMENT: Linda Silver said that she's received a good amount of survey responses and she's still receiving some. The committee will meet and discuss the survey results once more surveys have been received.

LIBRARY: Larry Roop stated things are still in limbo with regards to the library. He was given the name of William Short, who was mayor of Washburn during the early 1980s when the museum/addition was added. Larry has looked back in the meeting minutes from the early 1980s and there is no mention of a formal agreement just references to the museum. Also, Linda is trying to contact the Burdon family however she is having trouble.

Danny recommends putting out a publication to request any resident with information regarding the museum/library contact us. He recommends publishing with the Peoria Journal Star and the Washburn Whisper for three weeks.

Also Larry mentioned that Grant want Danny to put his suggestions in writing. Larry will give Grant a call and update him on where we are going with things.

PARK: Nothing to report.

UPDATES FROM DANNY: Danny has nothing to update the board on.

OLD BUSINESS: Regarding the definition of night hours, Mayor Humphrey says it's hard to put a definition on night hours and recommends the board to keep it in mind for future discussion.

NEW BUSINESS: Larry Roop has finally finished typing all ordinances. Danny recommends we still need to have a book made. (We can make our own book and have duplicates made some place.) Larry said he can burn the documents to a CD for everyone or send the document electronically to the board but doesn't want to print a paper copy for everyone because the document is over 200 pages. Larry also mentioned that there are a lot of ordinances that need to be updated. For example, some ordinances do not have fines/consequences associated with them.

At 8:12 p.m. Mayor Humphrey suggested the board move into Executive Session. Larry Tomlinson made a motion to move into Executive Session, Larry Roop seconded it. A roll call was taken, all board members voted yes to move into Executive Session.

At 8:39 p.m. Jim Gebel made a motion to return close the executive session and return to the regular monthly meeting, Larry Tomlinson seconded it.

Jim Gebel made the motion to adjourn the meeting at 8:41 p.m. and it was seconded by Larry Roop. All ayes, motion carried.

Washburn Village Clerk

Date