

## Village of Washburn

### **Mayor**

Rob Stanfield

### **Village Clerk**

Becky Ulrich

### **Village Treasurer**

Cheri Delap

### **Water/Sewer/Street Department**

Matt Strauch

August 12<sup>th</sup>, 2013  
Monthly Board Minutes

### **Board of Trustees**

Edward Grebner  
Kristy Humphrey  
Randy Ragains  
Larry Tomlinson  
Pat Winkler  
Jessica Youngman

### **Chief of Police**

Jeff Moline

Mayor called the meeting to order. Roll call was taken. Pat was absent; all other board members were present. The Pledge of Allegiance was recited.

The July 15<sup>th</sup> meeting minutes were reviewed. Ed made a motion to approve the minutes, Jess seconded it. All ayes, motion carried. The July 15<sup>th</sup> executive meeting minutes were reviewed. Ed made a motion to approve the minutes, Jess seconded it. All ayes, motion carried. Ed then made a motion to release the executive meeting minutes, Jess seconded it. All ayes, motion carried. The July 22<sup>nd</sup> & 23<sup>rd</sup> special meeting minutes were reviewed. Ed made a motion to approve the minutes. All ayes, motion carried.

The bills were reviewed. Jess made a motion to pay the bills, Ed seconded it. All ayes, motion carried.

Mayor asked if anyone from the audience had anything for the board. Becky asked if the Nursery School could borrow the flag/stand for their float in the parade on Saturday? No one seemed to have a problem with that. She will get the flag right before the parade and return directly after.

**STREETS:** Larry said the little truck needs some repairs, i.e. tires on the back, ball joints, etc. At the committee meeting they agreed to let Matt spend up to \$1,500 to make the repairs, without the cost of the tires.

Larry said they sent out bids for sidewalks to four companies/people and they received two back. One from B&M in McNabb for \$15.92/lin. ft and one from Lee Grebner for \$13.75/lin ft. The committee recommends to give the bid to Lee. Larry made a motion to accept Lee's bid, spending up to \$8,500, Jess seconded it. All ayes, motion carried.

Next Larry said they need to cut the dead tree down on Main Street. It is completely dead. They received two bids; one from L&L for \$800 and one from Mike's Tree Service for \$1,000. These bids do not include grinding the stump. Larry made a motion to hire L&L to cut down the tree, Jess seconded it. All ayes, motion carried.

Larry then mentioned that Junk Day is coming up. It's scheduled for September 21<sup>st</sup> 7:00 a.m. – 2:00 p.m. The last junk day, the Sons of American Legion did the E-waste but they are not able to do it this time. This can get costly for so at the committee meeting they agreed not to accept E-waste this time.

Ed asked if Brent got the Legion parking lot patched up? Yes. It was also mentioned that he did a few other areas around town also.

Matt said he need to get a few tools; jack, jack stand, grease gun, etc. He got a quote from Lawn & Garden and it's around \$450. Ron did give us a 10% discount.

Matt also mentioned that he tried to mow today, but everything he touched is falling apart. Ed said he's got a push mower Matt can use/have.

**WATER/SEWER:** Judd will be here later. Ed mentioned that since Matt's taken over we've found a lot of equipment that is in pretty bad shape. Ed talked to Judd about maybe trying to hold off on the water plant project since we have so much other cost being found, but they don't think we can because Ed thinks the EPA will come in and enforce the update. Kurt said he agrees with Ed. Ed thinks we need to look for some rural development loans or grants because we are going to need some money to do the updates/fix the broken things. Kurt then gave board a few names of people to contact regarding this.

There was then a small discussion about the plant.

Ed then mentioned that last month we accepted Dave to be in charge of the Water. After he came in and saw all the problems and how much time he was going to have to spend over here, he backed down and recommended Kurt Downing. Kurt is very qualified. He takes care of five other plants. The cost is going to be \$800/month for both water and sewer. There will be a \$40/hr fee on top of that until we are at a point he doesn't have to come over so often and do a bunch of work. The \$800 includes the licensing, Kurt coming over once a week, checking in with Matt and the board, submitting paperwork, etc. We are currently required to submit samples once a month, but Matt is taking samples everyday. The \$40/hr would be for anything extra...helping with fire hydrant change outs, valves, etc.

Ed said he's had nothing but good feedback on the water/streets situation already.

Matt said he has a pretty good start on the paperwork mess Mark left.

Kurt said he talked to Todd Houston (regional EPA guy). Todd said we are over due for a visit but will hold off until we can get some things taken care of then he will come in and let us know if we need to do anything further.

Kurt also said that he spoke with Mr. Calloway from the EPA and they are also on board with what we are doing. Kurt let him know our situation and that we are working on things, so Mr. Calloway is noting this in our file.

Jess made a motion to hire Kurt with the stipulations that were discussed previously in the meeting, Ed seconded it. All ayes, motion carried.

Rob asked Kurt to get us a copy of his licensing to have on file.

Ed said well #2 had to be repaired. It cost around \$6,000.

He also mentioned we need to purchase a blower; we'll talk about this and vote on it later.

Next Ed said we need to update the water project plans because well #1 needs to be designed correctly in order to get a truck in close enough to pull the well if necessary.

Ed asked Judd/Kurt if the EPA shows up and the blower is not working would we get a violation? Probably not...they would probably give us X amount of time to replace/fix it. We currently only have one blower working. Judd said he's going to a seminar next week about injecting a chemical instead of using the blower. He would like to get more info from the seminar on this and be able to bring it back to us. He thought maybe we should hold off on doing anything with the blower until he can get all the info about this new way of doing things. Matt did pull the working blower. He oiled it up and cleaned it out and it is running much more effectively already. Maybe we can get the other one oiled up and "unstuck" and get it to start working again and save the money instead of purchasing a new one.

Kurt then explained what happened with the fire hydrant situation we had last week. That hydrant was an Old Iowa Hydrant from the 1930's; we are now using the Muller Hydrants.

Jess asked how many of the old Iowa Hydrants we have. Matt thinks at least 10 or more. He's going to make a list of hydrants that work/don't work, what kind of pressure they have, etc. We will be sharing this list with the Fire Department.

We currently have three hydrants that can be put in and one that can be repaired.

It was mentioned we should continue with flushing. Matt should do all the Mueller's first. The put a valve on the Iowa's before flushing them, It was also mentioned that we should start with flushing on the outer perimeter of the town first to pull all the water out.

Randy said he would try and chase down someone to try and get some grants. Judd will give him Tony Rolando's number.

Kurt said the Ultra Sonic Reader at the sewer plant is not working. We have no ideas what's going out of there. The EPA is not going to be happy about that.

Ed made a motion to purchase an Ultra Sonic Flow Meter, Jess seconded it. All aye, motion carried.

**POLICE:** Jess made a motion to transfer \$10,800 from corporate to police fund, Ed seconded it. All ayes, motion carried.

Jeff said the on Friday Rick had to go down to Reagan Communications because the antenna wasn't working properly on the old squad car.

Jeff gave his monthly police report.

Jeff then talked about putting detour signs out for the festival this weekend. He said we could borrow some from Toluca if we need extra; he doesn't know how many we have.

Rob said he'd like to give the Festival Committee a round of applause for working hard to try and get a carnival back in town.

**INSURANCE & TIF:** Danny asked Randy if he went to the Electrical Aggregation meeting? Yes, he said he will give an update during Economic Development.

Danny handed out Ordinance 13-05. Ed made a motion to pass Ordinance 13-05, Jess seconded it. A roll call vote was taken: Larry – recused, Jess – yes, Ed – yes, Randy – recused, Kristy – recused, Pat – absent. Vote ends in 2 in favor of, 0 against, 1 absent and 3 recusals. Ordinance passes.

Cheri then said Matt has been working his butt off. He's going to have overtime. What do we do about that? His regular work week consists of up to 43 hours anytime over that would be considered comp time.

There was some discussion a bout how much Matt's working. Danny recommended that the committee chair needs to be monitoring his over time, approving it, etc.

The board also talked about if we need a part-time employee. The committee agreed to let Matt get his feet wet before making a decision.

Rand asked Jess to contact the insurance company regarding volunteer labor.

**ECONOMIC DEVELOPMENT:** Randy has presentation from the Good Energy meeting on a flash drive. If any wants to view it he will leave a copy at village hall. He said we would have to re-up our agreement when it comes due. The new agreement would be for 18 months and could be a little better rate. This pertains to only electricity not gas at this time. We would need a resolution when the time comes.

Randy also mentioned looking into possibly getting a better city employee building with grant money if possible. He will look into it.

**LIBRARY:** Nothing to report, Pat was absent.

**PARK:** Kristy said she wants to talk to PJ one more time. Someone mentioned they talked to PJ and he said maybe they want to hold off until after school ball is over for the season now that we've waiting this long.

Ed said he also talked with PJ, but hasn't had a chance to talk to Kristy about anything yet. Mentioned maybe we (the board) should take charge of the ball field. There was a discussion about Summer Rec., Half Moon, etc.

Cheri had a question she forgot to ask regarding meter reading. She said Matt doesn't know where the meters are. She is trying to get Jason to volunteer some time to help him locate them because Jason used to work for the village. She wants to know if we should estimate again this month? It was asked how long it would take him to read the meters and she said probably five days. She said it took Mark and Clint a good two to two and a half days together to read them. Estimate for this month, next month he will do actual readings.

**OTHER BUSINESS:** Danny said we have a resolution that needs to be passed. Jess made a motion to pass Resolution R-13-4, Ed seconded it. All ayes, motion carried.

**NEW BUSINESS:** We need to pass resolution to shut down Route 89. Larry made a motion to pass Resolution R-13-5, Ed seconded it. All ayes, motion carried.

The JFL asked for a donation. Larry made a motion to donate \$500 to JFL, Kristy seconded it. All ayes, motion carried.

At last weeks committee meetings they discussed changing the meetings to 15 minutes instead of 30. Mayor didn't see a problem with that. They will make a new schedule a post it.

Ed made a motion to adjourn, Kristy seconded it. All ayes, motion carried.

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Washburn Village Clerk

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Date