

# Village of Washburn

**Mayor**

Rob Stanfield

**Village Clerk**

Becky Ulrich

**Village Treasurer**

Cheri Delap

**Water/Sewer/Street Department**

Matt Strauch

September 9, 2013  
Monthly Board Minutes

**Board of Trustees**

Edward Grebner  
Kristy Humphrey  
Randy Ragains  
Larry Tomlinson  
Pat Winkler  
Jessica Youngman

**Chief of Police**

Jeff Moline

Mayor called the meeting to order. Roll call was taken; all other board members were present except Randy. The Pledge of Allegiance was recited.

Jess said that after last weeks meeting she's had time to process everything in regards to comp-time vs. bonus, etc for Matt's work. She thinks employees should get comp-time and have one year to use it. She also thinks that in extreme circumstances the board has the power to negate that comp-time and pay the employee for the hours earned.

In the personnel manual it says one hour worked equals one and a half hours of comp-time.

There was a discussion regarding how to word the manual correctly to reflect this change.

There was then a discussion about whether Matt is a salary or hourly employee. The majority of the board feels he is an hourly employee.

Tammy was in the audience and asked whom overseas Matt's time? Whichever board member is the head of the streets/water committees(s) would be in charge of overseeing his time. An employee should report overtime, sick days, etc to their department/committee chairperson.

Ed made a motion to pay Matt for his hours up to this point at \$21.63/hour, Jess seconded. All ayes, motion carried.

Ed thinks this same issue needs to be revisited in three months to see how things are going with his work load, etc.

Rob wanted to open the floor up to Matt. Matt said once winter is here it will slow up a lot. But for now, he wants to get as much outside stuff done before winter as he can.

Larry asked about needing to hire a helper for Matt. Ed said we could hire someone from Workforce or a Labor Union. The board agreed that Workforce would be a good idea. Someone suggested we could get a list of local people that would be interested in helping out a day or two here and there with certain jobs. For example, Lee Grebner & sons or past township workers to help plow snow, etc. The board agreed that we would table this for now and when Matt feels he's ready/comfortable to oversea someone then we will revisit the idea.

Rob wanted to remind the board to look through the personnel manual and not changes/things that need to be discussed for next committee meeting.

Cheri wanted to bring up to Rob that maybe we should get Rick a plaque for the recent arrest he made. There was then a discussion regarding this.

Jess made a motion to adjourn at 7:52 p.m., Pat seconded it. All ayes, motion carried.

Jess made a motion to adjourn at 9:10, Pat seconded it. All ayes, motion carried.

\_\_\_\_\_  
Washburn Village Clerk

\_\_\_\_\_  
Date