

# Village of Washburn

**Mayor**

David Humphrey

**Village Clerk**

Becky Ulrich

**Village Treasurer**

Cheri Delap

**Water/Sewer/Street Department**

Mark Frerichs

October 8<sup>th</sup>, 2012  
Monthly Board Minutes

**Board of Trustees**

Edward Grebner  
Randy Ragains  
Larry Roop  
Robert Stanfield  
Bill Strauch  
Nate Swanson

**Chief of Police**

Jeff Moline

Mayor David Humphrey called the meeting to order. Roll call was taken: All board members were present except Bill and Nate. The Pledge of Allegiance was recited.

The September meeting minutes were reviewed. Ed made a motion to approve the minutes, Rob seconded it. All ayes, motion carried.

The bills were reviewed. Larry had a question regarding the bill for \$525 for the port-a-potties for the Fall Festival. He doesn't remember paying for these bills in the past. Mayor said we have paid for them in the past; there may have been some years that the festival committee didn't submit a bill and therefore, we wouldn't have paid for them. Larry also mentioned we received a bill for the port-a-potties for Summer Rec for September, but Summer Rec is over. Larry also mentioned we are paying a bill to Stanley Security Solutions. He noted that the cost has gone up and it seems this part of the building hasn't been in use, so why are we paying for it? However, Larry thinks we should be using it. Ed made a motion to pay the bills, Rob seconded it. All ayes, motion carried.

Mayor asked if anyone from the audience had any questions for the board. Donna Hahn wanted to see if we had come up with an answer regarding the benches and decorations she asked about last month. Ed said they had a discussion and they weren't sure if it would qualify for TIF money or not. Mayor said we could call the TIF attorney to see if it does. Cheri mentioned we could purchase them (as a village) and W.O.W. could be responsible for placing them. It was then asked if Donna had the cost of the items? The snowflakes they want to purchase would be \$972.95 with shipping and everything included. The three benches would be \$2,637.95 plus shipping. Mayor asked the board members opinion. Rob said he doesn't have a problem with it...anything to brighten up the town. Larry asked what fund it would come from? Ed made a motion to pay \$775.00 towards the snowflakes, with W.O.W. covering the remaining balance from club money or whatever is left over from TIF money from the mound project, Larry seconded it. All ayes, motion carried.

**STREETS:** Bill was not present. Ed said the pine tree by Bob Beschorner's has already been trimmed up on Saturday. Ed talked to Bob about it on Friday and he was really nice about it and said he'd go ahead and take care of trimming it up, which he already has. In their discussion, Bob mentioned there's a maple tree by the Presbyterian Church that is really bad and needs to come down. Ed's already talked to Mike about it.

Ace in the Hole did the last spray patch job.

Ed also said he received a letter of complaint regarding street gutters at 422 Crestwood Court. The letter stated this was the third complaint. Ed said he's never received/heard the prior two complaints; Cheri said the previous complaints were given to her and she asked Mark to take a look at it. Ed said he'll take a look or have Mark take a look and see what the problem is about.

**WATER/SEWER:** Ed said we received the analysis on the water and Judd will be over later in the meeting to discuss.

Mark has the hydrant at the park replaced.

Ed said Mark has Hunter VAC coming in this week to replace another hydrant that is near impossible for us to replace.

Ed also mentioned we've received a \$1,467.66 bill for fall clean up day. Ed did ask Larry Tomlinson (who was in the audience) why we get charged for the scrap bin? Larry said that's the way it's always been bid.

**POLICE:** Rob made a motion to transfer \$12,000 from the corporate fund to the police fund, Ed seconded it. All ayes, motion carried.

Rob said Jeff contacted him and he is sick so he won't be able to make tonight's meeting. He did want to let us know that since he is sick he's re-working the schedule so the part-timers are here while he can't be.

The board brought a few questions to Rob's attention. Did the part-timers fill our applications? Yes. Did they fill out training information? Yes. Rob said the board will get copies of those by the next board meeting, as well as records of continual training for the future. Also Rob mentioned he had a through discussion with Jeff.

Rob also mentioned that Jeff is working on getting the DVD to Larry.

Rob said we've had quite a few issues with the high school and Jeff has been working with the school to help resolve the problems there.

He also mentioned that the part-timers have been asked to stop sitting in front of the station so much and that they are to be out communicating with the public.

Rob also mentioned Jeff has been stopping more people and letting them know the police force is back in town and people need to slow down.

He also said Jeff wasn't aware that the sign above the police station lights up, but is currently not working. So he's looking into getting that fixed.

The decals and cage will be getting installed this coming weekend.

The board was also asked to review the storm activation policy and bring any suggestions/comments to him before the next committee meeting so he can get a copy ready before next month's board meeting.

Judd arrived at the meeting so we'll turn the discussion back to water. Judd said they met last Friday regarding the water. They have an initial resolution for the water problem. We'll need a third port, which will require an additional pipe. We can use the two existing ports also. Judd said we need to draw up a contract to get things started. The fix is going to run about \$3,000. Judd said he can do a lump sum or add it to the bill as he goes. Ed said he'd prefer a lump sum. Judd said a few things could use some extra clean up as far as the pumps and lines and chemicals go as well.

Judd then gave a brief explanation of how our system is set up and what we need to be injecting to fix the contamination problem. We are now going to be injecting Earth TEC and Oracle in addition to chlorine to get rid of the contamination in the water.

Andy originally thought maybe we had some contamination in the well but now he has backed off that theory and just believes it's in the water.

Danny asked if there are other communities having this same problem and Judd said yes there is. Ed said in fact some other communities are in worse shape than we are. Judd said one community has been using this fix for a year and now they have started seeing a great increase in the quality of their water.

Ed asked Judd if he thinks we are going to have other major issues in the next five years? He said there are some maintenance issues for sure. Larry said he'd like to see some recommendations from Judd. Ed recommends going on an hourly rate with Judd until he can get something worked up to give us a reasonable lump sum amount. Ed made a motion to continue on a time and material basis not to exceed \$3,500 and to get things started with the EPA, Larry seconded. All ayes, motion carried.

Judd also mentioned some weeds and things growing up in the lagoon. He thinks that it could be cleaned up with a rake. He also said Mark needs to get and keep the weeds knocked down by the rock filter. He said he did a basic walk through and didn't see any major issues. He did mention there is a tree/branch that is sticking up and we need to look at it to see if we can get it out or if it's imbedded into the liner.

Mark mentioned the generator out at the lagoon isn't on auto cycle and should only be done when someone is there. But Judd and Ed said they've seen others on auto cycle. Judd recommends that we do get ours put on auto cycle. Ed said Mark already has been told to contact Altorfer. Ed also said a light on the control panel was on so it appears as if it hasn't been looked at in some time. Mayor said maybe we could get a "to-do" list for things that needs to be done out there; Ed mentioned he and Judd already talked about doing that. They will be getting a list of recommendations for

Mark with a deadline together.

**INSURANCE & TIF:** Nothing.

**ECONOMIC DEVELOPMENT:** Randy said he talked with Dennis Keith about where our town should be headed in the next five years. He said they can put together a survey to send out. He also mentioned that it might be a good idea if we put together an Economic Development committee that included some members of the village. He is looking into this further and will meet with Dennis again.

Randy is also still looking into getting the streetlights updated with LED lights.

**LIBRARY:** There were four calls from the library this month. One of them was about the furnace not working. Another was that the bathroom sink was loose. Then we received another call that the furnace wasn't working again today. Jesse went up to check it out and there's a dirty sensor. Jesse cleaned it the first time it wasn't working, but it looks like its full of soot again so looks like it needs to be replaced.

**PARK:** Nothing.

**OTHER BUSINESS:** Larry wanted to revisit the pay increases for Cheri and Clint from last months meeting. He gave the board some spreadsheets with some information of numbers he's worked up. Larry believes health insurance is part of a payment package. There was some discussion regarding this issue. Larry said we really need to look at health insurance premiums. He said in bringing this up he basically wanted to point out the differences/inconsistencies we are paying between our employees.

Larry made a motion to purchase a pull-down white screen not to exceed \$175.00, Rob seconded. All ayes, motion carried.

**NEW BUSINESS:** Danny provided a letter from Hinshaw & Culbertson LLP regarding a FOIA request regarding our town TIF attorney. Basically Danny contacted them and they are taking care of things on our behalf as well as the other cities/villages that's received the same FOIA request that we did.

Danny said at last months' meeting Phil showed concern with our water/sewer bond rates. Danny sent a guy in Springfield all our info and he will give us a report back to see if we should change our rates, can get better rates, etc.

Larry asked if the October 2011 Labor Negotiation contract ever came about? He had a copy in his files but never saw anything final and just wondered. Yes it's been take care of a while ago. We signed everything on our end and received a final copy back recently by mail.

Larry asked if anything has ever come about with the Murrah case? Danny said its just been sitting and nothing has been done with it for quite some time. Eventually the court may bring it back up but nothing will happen until then.

Larry made a motion to adjourn the meeting at 8:41 p.m., Ed seconded. All ayes, motion carried.

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Washburn Village Clerk

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Date