

# Village of Washburn

**Mayor**

Rob Stanfield

**Village Clerk**

Becky Ulrich

**Village Treasurer**

Cheri Clark

**Water/Sewer/Street Department**

Matt Strauch

November 11, 2013  
Monthly Board Minutes

**Board of Trustees**

Edward Grebner  
Kristy Humphrey  
Randy Ragains  
Larry Tomlinson  
Pat Winkler  
Jessica Youngman

**Chief of Police**

Jeff Moline

Mayor called the meeting to order. Roll call was taken, all board members were present. The Pledge of Allegiance was recited.

The October meeting minutes were reviewed. Ed made a motion to approve the minutes, Jess seconded. All ayes, motion carried.

The bills were reviewed. Ed had a question about the bill from the plumber for parts down at Half Moon, shouldn't that come from Winkler's? Yes. Pat made a motion to pay the bills, Ed seconded it. All ayes, motion carried.

Mayor asked if anyone from the audience had anything for the board. No one had anything.

**STREETS:** Larry said Mike cut the tree down on Walnut.

Larry then mentioned that the part-time employee that we hired has already quit. He decided he isn't able to handle the job. Jess said Matt talked to Doug McCullough and he's not interested. Someone else mentioned maybe Bob Beschorner would be a good fit and he interested at this time. Larry said his neighbor Mike DeCroy may be a good fit for the job. Matt mentioned that maybe Jason Clark would be a good fit to get us through the winter months because he's worked for the village in the past and already knows his way around. There was a discussion regarding this. Jess made a motion to let Matt hire one of the two people mentioned, Pat seconded it. All ayes, motion carried.

Larry said Matt bought a backhoe bucket through Winkler's without the street/water committee chairperson knowing about it. There was then a small discussion about this.

Next Larry said Matt would like to purchase a wire welder. Matt would like to be able to patch some holes in the truck, etc. Larry thinks we should table this for now. There are some local welders in the area we can use for now if need be.

Finally it was brought up that some concrete on Adams St was vandalized and they think Jeff should go and have a talk to the parents.

**WATER/SEWER:** Judd will be at next month's committee meeting to discuss the water plant project.

**POLICE:** Jeff gave his monthly police report.

Jeff also said he talked to Pat about getting a hands-free device for the squad cars because January 1<sup>st</sup> all phones must be hands-free. He purchased one device that can be used in both cars.

Pat made a motion to transfer \$10,000 from corporate to police, Jess seconded it. All ayes, motion carried.

**INSURANCE & TIF:** Phil had a conflict tonight so he's going be here at the December meeting. He mentioned once the audit reports are printed he is going to send them out so we have them ahead of the meeting.

**ECONOMIC DEVELOPMENT:** Nothing.

**LIBRARY:** Nothing.

**PARK:** Pat said we have all the concrete poured! She said we had a lot of volunteers. It was also mentioned we had three juniors from the high school that volunteered down there too.

Pat mentioned she talked to Lee today. He has the material order ready and is going to Winkler's tomorrow. Once it gets dry again he's going to start framing.

It was mentioned we got a good deal on the concrete. It was also mentioned that we may see a bill from White's for some gravel because we used a lot.

Pat said she'd like to see something special done to recognize all the volunteers.

Ed mentioned that last year we decided the mowing bids for Half Moon would go out in November. Bids will get sent out/posted next month to be opened at December's committee meeting.

**OTHER BUSINESS:** Danny has the Personnel Policy Manual ready to be passed. Rob mentioned the only major change is to comp time. It was mentioned that we'd also like to change it from 45 days to use it to one year. Rob asked if there was any objection to this. There was then a small discussion. Larry made a motion to change the comp time from 45 days to 9 months, Pat seconded it. There were 4 ayes, 1 nay and Ed abstained, motion passed.

The next item to discuss was when does the Village close on Government Holidays? The current days are: New Years Day, Memorial Day, July 4<sup>th</sup>, Labor Day, Thanksgiving Day and Christmas Day. It was mentioned that most places allot for seven holidays. Kristy made a motion to accept the six holidays we currently have and add one floating holiday to be used at the employee's discretion, Pat seconded it. All ayes, motion carried.

Ed made a motion to accept/pass the manuals as currently written with the changes discussed tonight, Pat seconded it. All ayes, motion carried.

Danny said he had a hearing on Thursday for Clint's Unemployment appeal. Rob mentioned to Danny that Clint testified he has not yet worked since leaving the village, but we've heard that he has and is currently working.

Kristy asked Cheri about the Mark retirement pay situation. Cheri said she checked into the following day and we did prepay so we owe nothing.

Jess made a motion to adjourn, Pat seconded it. All ayes, motion carried.

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Washburn Village Clerk

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Date