

Village of Washburn

Mayor

David Humphrey

Village Clerk

Becky Ulrich

Village Treasurer

Cheri Delap

Water/Sewer/Street Department

Mark Frerichs

November 12th, 2012
Monthly Board Minutes

Board of Trustees

Edward Grebner
Randy Ragains
Larry Roop
Robert Stanfield
Nate Swanson

Chief of Police

Jeff Moline

Mayor David Humphrey called the meeting to order. Roll call was taken: All board members were present except Bill. The Pledge of Allegiance was recited.

The October meeting minutes were reviewed. Ed made a motion to approve the minutes, Rob seconded it. All ayes, motion carried.

The bills were reviewed. Nate made a motion to pay the bills, with the exception of the insurance bill (it will be discussed later in the meeting), Ed seconded it. All ayes, motion carried.

Mayor asked if anyone from the audience had any questions for the board. No one did.

Mayor received a thank you from the Women of Washburn for the support on the beautification project.

STREETS: Mark gave Ed a letter that Ashmoore Village is looking for a used tornado siren and may be interested in our old one. Ed said at the committee meeting they pretty much decided if they want to come and get it they can have it.

Ed said that someone from the community mentioned to him the flashing on the roof is flapping; said it could be seen from Casey's. Ed said he looked and didn't see anything.

Ed also said that a recent storm we had took out the surge protector at the water tower. It did it's job because everything else is fine.

It was also mentioned that Cheri contacted the Christmas light people and they have already come and put the lights up.

Ed said that Mike has already taken down the tree near the Presbyterian Church, which was discussed last month.

Next Ed said he looked into placing speed bumps on Walnut between Francis and Garfield, at the request of Chief Moline. Chief would like to slow down the high school traffic. Mark checked into plastic speed bumps and they are quite expensive. Ed said he would rather put in asphalt ones; should run about \$480. Chief is going to check with the school to make sure this won't be a problem with the school buses.

There was also some discussion about the purchase of a snow blower for the sidewalk in front of Washburn Community Foods. Mayor said he's got one someone could use if they wanted to.

WATER/SEWER: There haven't been any more hydrants installed since last meeting.

Judd will be coming a bit later to explain some things. He does have a bill someone sent to him that needs to be paid. It can either be paid directly or through Judd.

POLICE: There wasn't a committee meeting. Chief said Jesse was here looking at the light/sign above the station. It appears he wasn't able to get it fixed because it's still not working.

Chief said everyone received a new security code for the village hall door. We will be using the alarm starting tonight so know your code.

Chief also gave the board a monthly police report.

It was mentioned we received a fax regarding Corner Corral losing their liquor license due to failure to pay insurance fees. Chief called Marshall County about it and by the time he did, they had already paid the fees and got their license reinstated.

Rob made a motion to make a permanent transfer of \$7,700 from Corporate to the Police fund, Larry seconded it. All ayes, motion carried.

INSURANCE & TIF: Nate said he's getting two more insurance quotes. He said he's received an email but didn't have an opportunity to open it before the meeting. Randy said he's been in communication with someone at IML (our current insurance carrier) and he's gotten permission to lower their quote. Our current quote/bill is around \$56,000. Randy said over the phone they gave a new quote of \$40,200. Nate said he thought Mike Storm's would be significantly less than that. Randy would recommend staying with IML. There was some discussion. We will have to hold a special meeting to discuss and decide what we want to do because we must give IML a 30-day notice of cancellation or we are locked in with them. We want a quote in writing from IML with the new quote. There will be a special meeting next Monday, November 19th at 7:00 p.m. Tell all the insurance companies to have written quotes and if possible be here at the meeting.

Randy said regarding TIF there's three different line items we can draw money from. All of the accounts have enough money in them to cover the snowflakes purchase. This can be covered 100% by TIF money. Larry made a motion to pay for the snowflakes and benches using TIF money only, Ed seconded it. All ayes, motion carried.

ECONOMIC DEVELOPMENT: Randy had a conversation with Dennis Keith to get a committee together. They plan on meeting next week to talk about getting the town on track...to see where we could/should be going in the next five years.

LIBRARY: Nothing.

PARK: There wasn't a meeting. Rob was approached and asked about the mowing at Half Moon Park. He received a letter from a local mowing business asking to have the opportunity to place a bid for the mowing. What's the boards thoughts? Last year we went ahead and gave the job to Kull's without bidding with the assumption they were charging us the same amount as the previous year. We haven't received anything from Kull's yet this year for the 2013 season. Last year we asked them to help get a list of requirements together. To our knowledge, they have not provided anything. It was agreed to open it up for bidding. We plan to get something together for bidding by January to have it go ready by February. Rob has some ideas he can pull together.

Ed asked what, if anything, has been done with the building at Half Moon? We've set aside money for the structure but nothings been done. We need to get going on that.

OTHER BUSINESS: Mayor gave a policy and procedure manual handout that he found in his PC; he's only providing it because he knows the board has been working on putting something together.

Dave also found an appraisal/self-appraisal form that he would like for us to adopt. We need to come up with something similar for our employees. The committees should evaluate their employees yearly.

Dave mentioned he received a resignation letter from Bill Strauch resigning as Board Trustee. We only have 120 days to replace him so we'll have to replace him before the upcoming election. If we go back to the most recent election results Bette Grebner was next in line but Mayor doesn't feel that's right with Ed being on the board already. He believes Larry Tomlinson would be next in line, then Mike Beltramea. Mayor said the appointed person would only be seated until the next election then they would have to rerun if they wanted to do so. Mayor said he plans on asking one of them as long as there are no objections from the board. No objections.

Mayor said we need to set a caucus date for the upcoming election. We will tentatively set the caucus for Monday, January 7th at 7:00 p.m. Law Enforcement party will be held at Village Hall and Citizens party will be at the Library. Up for election is three trustee seats, Mayor & Clerk. Ed is willing to run the caucus at the Library.

NEW BUSINESS: Larry said it's that time of year to discuss Washburn Bucks. There was a brief discussion regarding this. Ed made a motion to give \$200 Washburn Bucks to the full time employees and \$100 Washburn Bucks to part time employees as a Christmas Bonus, Nate seconded it. All ayes, motion carried.

Danny provided a handout regarding the Water & Sewer Rates Analysis. Danny talked with Cheri today extensively and our water rates are fine. Our sewer rates are the problem so we want to point him in that direction only. He gave us a form to fill out. We would like Judd to fill it out because we feel he's the most knowledgeable on the subject.

Judd joined the meeting. He gave us the invoice mentioned earlier in the meeting. Judd has a permit drawn up to have Dave sign to get submitted to get the ball rolling on the water project. He doesn't have the maps drawn up yet.

There was a small discussion regarding the water project and the form we would like to have Judd fill out.

Since we got approval to use TIF money for this water project do we want to change the payout since we agreed last month to do it hourly. Judd said he's not ready to give a lump sum yet. He doesn't have many hours on it because he's been busy with other town's construction projects right now.

Larry made a motion to adjourn the meeting at 8:15 p.m., Ed seconded. All ayes, motion carried.

Washburn Village Clerk

Date