

# Village of Washburn

**Mayor**

Rob Stanfield

**Village Clerk**

Becky Ulrich

**Village Treasurer**

Cheri Clark

**Water/Sewer/Street Department**

Matt Strauch

December 9, 2013  
Monthly Board Minutes

**Board of Trustees**

Edward Grebner  
Kristy Humphrey  
Randy Ragains  
Larry Tomlinson  
Pat Winkler  
Jessica Youngman

**Chief of Police**

Jeff Moline

Mayor called the meeting to order. Roll call was taken, all board members were present. The Pledge of Allegiance was recited.

The November meeting minutes were reviewed. Jess made a motion to approve the minutes, Ed seconded. All ayes, motion carried.

The bills were reviewed. Jess suggested we send a Thank You note to Whites for the rock donation for the park building. Ed made a motion to pay the bills, Jess seconded it. All ayes, motion carried.

**STREETS:** Larry is going to get bids for the removal of two trees on Rt 89 by the Methodist Church.

**WATER/SEWER:** Ed made a motion to pay Matt for his overtime he has built up now but to go with comp time in the future, Kristy seconded it. All ayes, motion carried.

Ed brought up that they had a meeting with Judd on the Wednesday before Thanksgiving to look at the electrical for the water department. It needs upgraded. The project cost is now up to approx. \$364,000. This should be the final estimated amount.

The board was given a new contract from Judd for the water department work. Danny looked it over and says it looks fine.

Matt got the blower working at the sewer plant.

**POLICE:** Jeff gave his monthly police report.

Pat made a motion to transfer funds from corporate to police, Ed seconded it. All ayes, motion carried.

**INSURANCE & TIF:** Phil was here. He provided some materials and did a walk through of the audit report.

There was a small discussion about the preparation of the upcoming budget. Pat suggested to have the budget ready and approved at the March Meeting.

Jess mentioned there is a special clause for terrorism insurance that we are needing to either purchase or decline. The cost is \$200/year. Larry made a motion to take the insurance, Pat seconded it. There were 4 ayes, 2 nays, motion passes.

**ECONOMIC DEVELOPMENT:** Nothing.

**LIBRARY:** Nothing.

**PARK:** Kristy said they received two bids for the mowing of Half Moon. They opened the bids at committee meeting. Ulrich Lawn Care Inc. came in at \$4,236 and J&J came in at \$4,998. Kristy made a motion to hire Ulrich Lawn Care,

Ed seconded it. All ayes, motion carried.

Pat said the work on the building is currently at a standstill. This is because Lee is helping with the Tornado relief efforts.

**OTHER BUSINESS:** Danny presented the Personnel Policy Manual to be passed. Randy had a question regarding chapter 5-3 regarding part-time officer pay for court appearances. There was a small discussion regarding this. Ed made a motion to accept the personnel manual, Jess seconded it. All ayes, motion carried.

Danny also had the Tax Levy Ordinance. Jess made a motion to pass Ordinance 13-06, Ed seconded it. All ayes, motion carried.

Ed mentioned to Danny that he got a call today from Environmental Management today to get approval to clean up the old White Top property. Ed said he wanted him to talk to Danny regarding any permits, etc they may need. Danny will call him.

**NEW BUSINESS:** The board had previously discussed Christmas bonuses for the village employees. Pat made a motion to give a Christmas bonus in the amount of \$200 for full-time employees and \$100 for part-time employees, Jess seconded it. All ayes, motion carried.

Jess made a motion to adjourn, Ed seconded it. All ayes, motion carried.

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Washburn Village Clerk

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Date