

## Village of Washburn

**Mayor**  
Steve Forney

January 13<sup>th</sup> 2020  
Monthly Board Minutes

**Board of Trustees**  
Jessica Damerell  
Scott Forney  
Alvin Grebner  
Ginger Humphrey  
Randy Knoblauch  
Jessica Youngman

**Village Clerk**  
Becky Ulrich

**Village Treasurer**  
Cheri Woodson

**Water/Sewer/Street Department**  
Matt Strauch

**Chief of Police**  
John Scroggs

Steve called the meeting to order. Roll call was taken, all here. The Pledge of Allegiance was recited.

The January meeting minutes were reviewed. Randy noted one correction to the minutes that it was Steve and not him that attended the county hearing last month. Correction noted. Jess made a motion to approve the minutes with noted correction, Randy seconded it. All ayes, motion carried.

Jess made a motion to approve the bills, Jessica seconded it.

**STREETS:** Jess has a resolution for spending the MFT money. We are purposing to spend \$24,900. There are not details noted other than improvement to the roads, but we need to get the resolution passed and submitted to IDOT. We'll make a more detailed plan later on, this will just state we are planning to spend up to \$24,900 and nothing over that. Jess made a motion to pass Resolution R-20-1, Scott seconded. A roll call vote was taken: Jessica - yes, Jess - yes, Scott - yes, Alvin - yes, Ginger - yes, Randy - yes. Motion passed.

**WATER/SEWER:** Alvin said we got the new roto-phase installed. He also mentioned they are starting to think of ideas to come up with a better back-up plan for future needs.

**POLICE:** Ginger made a motion to transfer \$8,200 from corporate to police, Jessica seconded it. All ayes, motion carried.

Ginger read the police report. She also mentioned that for the month of December the police brought in \$2,978.11 in fines.

**FINANCE, INSURANCE & TIF:** Lori is here to go over the Audit report for 2019. She provided two handouts to the board. Lori went through the first packet which is "in-house" paperwork as she calls. She also went through the seconded handout which is the actual audit report. She said everything went smoothly. Cheri provided all necessary documentation etc.

Scott made a motion to renew the 150,000 line of credit at the Washburn Community Bank, Jess seconded it. All ayes, motion carried.

Scott made a motion to transfer \$12,700 from the Line of Credit to Corporate, Ginger seconded it. All ayes, motion carried.

Scott said we received a TIF extension letter back from Stan Ulrich for the park so we only have one outstanding letter now and Scott emailed the gentlemen about it today.

**ECONOMIC DEVELOPMENT:** None.

**ZONING:** Wayne provided a handout on Parking Permit Proposal. The board will take a look at it and discuss it next committee meeting.

**LIBRARY:** Jessica said they got the new sign hung up.

**PARKS:** Jess said she talked to Matt at Ulrich Lawn Care and he said he'd be fine with mowing Half Moon for the same price as last year. Jess made a motion to hire Ulrich Lawn Care Inc to do the mowing at Half Moon for the 2020 season for \$5382.00, Jessica seconded it. All ayes, motion carried.

Jess mentioned she got a call from the police saying one of the light poles had fallen over on the baseball field. We are going to have to take a look at the rest of the poles and check the integrity of the etc. She's going to do some checking and see how we can go about doing so.

**OTHER:** Randy said he has a question for Danny regarding Charlie Kennell's situation. Matt mentioned to Randy that Charlie contacted him to see if he could hire him to get the groundwork set to prepare for a building. Would there be any conflict of interest or anything? No, what Matt does on his own time doesn't have anything to do with his work here. There was small discussion on how to proceed with Charlie since his building permit has now expired and he has not started the new building. The first step of action we are going send him a letter saying his permit has expired and he needs to come to the board with a new plan of action before a new permit can/will be issued. He can not start building at this time because his permit has expired so without a new permit he would be in violation and subject to penalties/fines. Wayne will dray up a letter to be sent to Charlie and send it to the board to review before going forward with sending.

Scott said he drew up a letter for the abandoned house on Lincoln St and will get it sent to the owner/bank.

**NEW BUSINESS:** Danny doesn't have anything.

**OLD BUSINESS:** Jess made a motion to pass Ordinance 20-1, Ginger seconded it. A roll call vote was taken: Jessica - yes, Jess - yes, Scott - yes, Alvin - yes, Ginger - yes, Randy - yes. Motion passes.

Jessica said we need an emergency operation plan updated in order to join the IPWMAN. We can join for a small fee of \$100/year. Small discussion, the board agrees it sounds like a good idea. Jessica makes a motion that the Village of Washburn joins the IPWMAN for \$100/year, Randy seconded it. All ayes, motion carried.

Jess makes a motion to adjourn, Ginger seconded it. All ayes, motion carried.

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Washburn Village Clerk

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Date