

Village of Washburn

Mayor
Steve Forney

March 9th 2020
Monthly Board Minutes

Board of Trustees
Jessica Damerell
Scott Forney
Alvin Grebner
Ginger Humphrey
Randy Knoblauch
Jessica Youngman

Village Clerk
Becky Ulrich

Village Treasurer
Cheri Woodson

Water/Sewer/Street Department
Matt Strauch

Chief of Police
John Scroggs

Steve called the meeting to order. Roll call was taken, all here. The Pledge of Allegiance was recited.

Jess regular monthly minutes, Randy seconded it. All ayes, motion carried.

Jess made a motion to approve the executive session minutes, Ginger seconded it. All ayes, motion carried.

We will come back to bills once they've all been reviewed.

STREETS: Jess said they discussed getting a new fence along the sidewalk from Sicily's to Linda's building right here on Rt 89. They are looking at a vinyl fence instead of the chain link one that is currently there. The cost is \$5,270 and would be installed after/when the new concrete is done for the sidewalk there. This price also includes delivery.

Jess made a motion to purchase the vinyl fencing as discussed at the meeting for \$5,270, Jessica seconded it. All ayes, motion carried.

Randy said they discussed switching garbage companies. We would like to switch over to K&T, the cost would be \$1300/year. Randy made a motion to switch garbage service from LaRose Disposal to K&T for the price of \$1300/year, billed quarterly instead of monthly; Scott seconded it. All ayes, motion carried.

We need to put out bids for town wide clean up days. Cheri will put them out due back by noon on April 8th. The dates for suggested clean up are May 9 or May 23rd and September 12th.

The last think on streets to discuss is Matt's hours. Jess sat down and talked to Matt personally and she's comfortable with what he's proposing. She failed to bring it up at the committee meeting for discussion, but she's on board and certainly open to questions/discussion about it. Randy said he talked to Matt about it today as well and Matt understands that this would be on a trial basis at first to see how things actually work out. Jessica said she has a lot of questions. What if Matt up and decides to quit? Does anyone have the information to be able to pick up the pieces? Matt could up and quit at any time, this reduction in hours wouldn't really have anything to do with that. Although regardless, it seems like a good idea to have Matt make some notes, etc about his job duties.

Jess said Matt's intent is to keep this job as his top priority. He knows he needs to be the in the manager role and make sure he has stuff for Jared to do when Matt's not here.

Jared asked if we would have a problem if he wanted to volunteer on the Washburn Fire Department during the day? Small discussion. Everyone agrees it would be OK if Jared still wants to volunteer.

There was further discussion about Matt, do we put restrictions on what hours he's here and not etc. There's no current documented restrictions but the board is willing to approve the hour reduction for Matt for 32-40 hours/week, on a trial basis with a review every three months.

Jess said we got a bid from Tazewell Co Asphalt for \$23,345 for skip paving. This is to spend the TIF money that we already got approved by IDOT.

Metamora Library had a special meeting and they'll pay for the paving of the library parking lot cost out of the fund they have for us. The cost is \$5,510. Joel will cut us a check to send in with ours when we pay it.

WATER/SEWER: The reason the water tower repaint went up is because the old estimate is from a year ago and prevailing wage rates of increased so the increase in the bid price is to cover the wage rates.

Al made a motion to spend \$39,700 to paint and \$9,300 to install the aerator on the water tower, Scott seconded it. All ayes, motion carried.

POLICE: Ginger made a motion to transfer \$2,300 from corporate to police, Jess seconded it. All ayes, motion carried.

Ginger said a lot of the officers have been sick so the numbers for tickets etc. have dropped this month.

Reagan called and said they are going to replace something on the tornado siren. The cost is \$100, Ginger took care of approving it.

Scott asked about the police car? We'll wait and discuss after the new budget starts.

FINANCE, INSURANCE & TIF: Scott said we need to approve the 2020-2021 budget. Scott made a motion to approve the 2020-2021 budget as proposed, Alvin seconded it. All ayes, motion carried.

ECONOMIC DEVELOPMENT: Scott received a letter stating residents can apply for a special kind of credit for home improvement needs for those who aren't able to afford it.

ZONING: Wayne said he had the public hearings on CBD and no one showed up.

Charlie got a new permit. Wayne talked to him for quite a while and he said Charlie is aware of the new deadline for him, which is Sept 1st 2020.

Steve said Bette Grebner stopped at his house today and he officially received her resignation from the zoning board tonight.

Ginger said she spoke with Woodford County about Wiesenhofer's and he is in village limits. John is going to contact John W and let him know what's going on and that he is in fact in village limits and he needs to get cleaning his place up.

Nothing further has been heard regarding the house on Lincoln Street. March 24th is the deadline to hear back from them. Action needs to be taken by April 7th. We know they received the letter as we return receipted it and it has been received. There was a small discussion as to what the next steps are. We need to wait until the deadline passes then we'll have Danny send a letter. Maybe something with attorney letterhead will have more weight behind it than the one from us. Wayne will come up with a list of all the things they are currently in violation of.

LIBRARY: Nothing to discuss, although it was noted that the library did get a new toilet installed.

PARKS: Jess had a meeting today with a guy from Laser Electric. The guy walked around and looked at the poles that are still existing. None of them are of super immediate concern. One of them he doesn't love, but not immediate danger he didn't feel.

Jess is waiting to get the cost of the pole and light replacement for the one that fell.

Jess said she also would like to have someone check with Mike and make sure those poles get put on the insurance policy in case something like this happens again. We would like to get them on the policy. How much would it cost to add them? Jess said she'll talk to Mike about it.

OTHER: None.

NEW BUSINESS: We are not going to be able to do Voice Spring at this point. Our other policy already auto-renewed already. However, Cheri was able to change the existing policy and get the bill lowered and took it off auto-renew and was able to get the renewal date changed to March 2021 instead of November 2021.

Ginger said Post Prom sent a letter asking for a donation. There was a brief discussion and we don't feel we have the money to be giving it away at the moment. So no action will be taken at this time.

Randy said the Baptist Cemetery Board has been notified that the village will not be donating for the cost of mowing this year. If they want a donation next year someone from their board would have to come to us and request it. Randy made a motion that no donation is being made this year to the Baptist Cemetery for maintenance/upkeep and mowing, but are willing to look at it on a case by case,

year by year basis going forward and that the cemetery board should come and request a donation in the future if needed, Jess seconded it. All ayes, motion carried.

Steve said Vancil's attorney came back with a request of a little more info on the first right of refusal. Steve said he and Becky will need to sign off on a form they sent us. We'll give the signed form to Colt and he'll take care of it from there.

Cheri asked Steve if he would meet her at the bank to go through the safe sometime because there's a lot of stuff in there. Yes. Jessica said maybe Steve would find something in the safe on Grant Park even. Steve gave a quick back story on what he discovered about Grant Park.

Randy made a motion to adjourn, Jess seconded it. All ayes, motion carried.

OLD BUSINESS: None.

Washburn Village Clerk

Date