

## VILLAGE OF WASHBURN

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~ Established 1850 ~

**Board of Trustees**  
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## Half Moon Park Grass Mowing and Grounds Maintenance

The Village of Washburn is currently seeking and accepting bids for the 2022 grass mowing and grounds maintenance of Half Moon Park. Mowing and maintenance responsibilities will cover the period of time from March 1, 2022 through October 31, 2022. The expectations of work to be performed include the following:

- Maintain the grass to playing specifications as required by the summer recreation program and/or school district's athletic program.
  - Such specifications include maintaining a grass height of 2.75 to 3.00 during the baseball/softball seasons (March through September).
    - During the spring and early summer, the grass may need to be cut multiple times a week depending on the amount of rain.
    - Fields must be rolled the beginning of mowing season.
  - There will be up to three weekend tournaments scheduled. For these tournaments, grass will need to be scheduled to be cut on Thursday prior to the start of the tournament.
- When bidding, other expectations to consider include the following:
  - Communication will need to occur with representatives of the summer recreation program and/or the school district about when there are games, tournaments, and/or practices.
  - The drainage ditch/ditches are to be maintained.
    - Draining ditch maintenance to include...
      - Burning it off in the spring.
      - Keeping the drainage ditch free of brush.
      - Control foliage growth by "weed eating" the ditch/ditches four or five times throughout the period of responsibility.
  - After each mowing, all concrete and tables are to be blown off.
  - After each mowing, trimming to be done and completed.
    - As part of the trimming process, it is expected that weeds and grass be kept out of the fences. (As part of this process, some chemical spraying may be done.)
  - All "wind rows" of grass, if any, are to be removed or cleaned up.
  - At the end of the season, a complete "fall" clean-up is to be done.
- If anything needs to be done, above and beyond bid cost, it must first be approved through the Park Committee Chair.

**Sealed bids** should be returned to the **Village Hall in Washburn by 12:00 p.m. on February 9, 2022** and will be opened during the Parks Committee Meeting that evening.

The meetings are scheduled to begin at 6:00 p.m. The bid will be awarded at the Board Meeting on February 14, 2022 at 7:00 pm.

The Village of Washburn reserves the right to reject any or all bids.

Should you have any questions, please feel free to contact Randy Knoblauch at 309-251-6740.

