

## Village of Washburn

February 14<sup>th</sup>, 2022

### Monthly Board Minutes

#### **Mayor**

Steve Forney

#### **Village Clerk**

Linda Justice

#### **Village Treasurer**

Heather Hare

#### **Village Maintenance**

Tim Strauch

#### **Board of Trustees**

Ed Grebner

Al Grebner

Ginger Humphrey

Randy Knoblauch

Kevin Burdette

Roll call taken for **Executive Meeting**. All members present.

Ed motioned to go into executive session for personnel benefits and then return to regular session, seconded by Randy. Motioned carried.

Discussion, can Medical insurance be placed on a part-time employee. Quote showed \$735/month for a minimum of 30 hours a week. Heather was hired on at \$17.50/hour for 30 hours (25 hours of clerk and 5 hours of treasurer) in October of 2020. In May of 2021 she got a 1% pay increase to make her \$17.68. Insurance break down will gross \$700 (\$28.01/hour). City personnel manual states full-time is 32 hours. Discussion raised, part-time snow removal comes in and makes \$25/hour.

Discussed a two-tier scale, compensate for those above and beyond gestures for Tim. Discussed a monthly bonus for those above and beyond gestures until Jarod's position is filled.

Evaluate both employees in May to discuss insurance and compensation.

Discussed Heather's current Obama Care and maybe monthly bonuses to off-set monthly premium, not increasing to \$700/month.

One-time monthly bonus (Jan, Feb, March) for above and beyond gestures of \$500 for both Heather and Tim.

Ginger makes a motion to return to **Open Session**, seconded by Ed. Motion carried.